

# 2024-2025

# Civic Memorial High School Course Selection and Counseling Handbook



*The purpose of this booklet is to help you choose the right courses to give you the strongest preparation possible for the program you want to enter after high school. It is meant to be a guide for planning and should not take the place of regular discussions with your counselor and teachers.*

*Equal educational opportunities shall be available for all students in the district, without limitations based upon sex, ethnic or racial background, language barrier, religious beliefs, or physical and mental handicaps.*

## School Counseling Office Staff

<b>Anita Steinmann</b>	<b>School Counselor for Students A-G</b>
<b>Chelsea Zelasko</b>	<b>School Counselor for Students H-O</b>
<b>Emily Kisro</b>	<b>School Counselor for Students P-Z</b>
<b>Katie Wooldridge</b>	<b>Social Worker</b>
<b>Julie Baker</b>	<b>School Psychologist</b>
<b>Trisha Diveley</b>	<b>Registrar</b>

### Staying Connected with your School Counseling Office

Facebook and X @CMHSCounselors

Website: <http://cmhs-guidance.weebly.com/>

### Sign up for your class Remind

Class of 2025: Text @cmeagles25 to the number 81010

Class of 2026: Text @cmeagles26 to the number 81010

Class of 2027: Text @cmeagles27 to the number 81010

Class of 2028: Text @cmeagles28 to the number 81010

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**CMHS GRADUATION REQUIREMENTS:**

Students must meet the following credit and course requirements to receive a diploma from Civic Memorial High School.

Graduation Credits- students must earn 24.5 to graduate							
English	Math	Social Science	Science	Personal Finance (Formerly Resource Management)	Health	PE	Electives
<p><b>4 credits:</b> must include English 1, 2, 3, 4</p> <p><i>*see early graduation (below) for another option</i></p>	<p><b>3 credits:</b> must include Geometry and Algebra 2</p>	<p><b>2.5 credits</b> which include Civic World History and U.S. History</p> <p><i>*students must also pass the Illinois and U.S. constitution tests</i></p>	<p><b>2 credits</b></p>	<p><b>.5 credits</b></p>	<p><b>.5 credits</b></p>	<p><b>4 credits</b></p> <p><i>*students can chose an exemption if they meet requirements</i></p>	<p><b>1 credit</b> from any of the following areas: Music, Art, Foreign Language, or Career &amp; Technical Education</p>

**EARLY GRADUATION:**

Eight semesters of study are recommended for completion of graduation requirements at Civic Memorial High School; however, students who will have successfully completed graduation requirements after seven (7) semesters may petition to graduate after semester one of the Senior year. Applications must be submitted by the student to the building principal by 3:00 pm on October 15 of their senior year. Once the application has been received, the principal may schedule a meeting with the student and parent/guardian. In order for students to be eligible for graduation, they must have met all the graduation requirements. Four years of English are required for graduation; however, students can obtain a 1/2 credit of English by taking an English elective that contains a research component. Classes that contain a research component include Journalism and Public Speaking. Students will be permitted to walk with the appropriate graduating class at the end of the second semester.

**COLLEGE REQUIREMENTS:**

Students must meet the following admissions requirements for most state colleges/universities. Community college admission standards are not as rigorous; however, to avoid remediation at the college level, the following course pattern is still recommended.

- 4 years English
- 3 years Math (**4 strongly suggested**)
- 3 years Social Science
- 3 years Lab Science
- \*2 years Foreign Language/Art/Music/Career and Technical

\*Most colleges/universities will accept any combination of Foreign Language, Art, Music, or Vocational Education. Some colleges require Foreign Language- U of I is an example. See page 38 of the handbook for other examples.

# GENERAL INFORMATION & POLICIES

## COUNSELING SERVICES:

In addition to traditional school counseling, the counseling department utilizes three state certified counselors who have had training in counseling, testing, and crisis management techniques. District social workers and psychologists may also be called upon to assist in this effort.

These counselors can help identify problems that might interfere with a student's learning to his/her full potential.

Such problems include, but are not limited to, academic, developmental problems, peer problems, chemical and alcohol abuse and use, eating disorders, poor self-esteem, or conflict resolution.

If a student or a parent feels that a student is struggling with a problem and needs help, the student's counselor should be contacted. The counselor will be happy to explore the nature of the problem, suggest places for help, or otherwise offer assistance as appropriate.

The counseling office has a number of resources available to help students plan while in high school, plan for life after high school, and to cope with a number of developmental problems.

- help with study skills
- limited personal counseling
- employment applications
- references
- test scores
- financial aid information
- tutoring information
- NCAA information
- college search programs
- college applications
- ACT/SAT preparation
- scholarship information
- letters of recommendation
- career exploration
- college representative visits
- ASVAB/Military representatives

## GRADE WEIGHTING:

It is the policy of the Board of Education that the grades earned by students in the following courses be weighted.

Calculus	Chemistry 2	Honors Algebra 2
Honors Biology 1	Honors Biology 2	Honors English 1,2,3
Honors Geometry	LCCC U.S. History	Physics
Pre-Calculus	Statistics	Spanish 3, 4

	Percent Range	Course Listed Above(Weighted)	Other Courses(Unweighted)
A	100-92.5	5	4
A-	92.5-89.5	4.667	3.667
B+	86.5-89.5	4.333	3.333
B	86.5-82.5	4	3
B-	82.5-79.5	3.667	2.667
C+	79.5-76.5	3.333	2.333
C	86.5-72.5	3	2
C-	72.5-69.5	2.667	1.667
D+	69.5-66.5	1.333	1.333
D	66.5-62.5	1	1
D-	62.5-60	.667	.667
F	59.5-0	0	0

## **DUAL CREDIT COURSES:**

CMHS has entered into an articulation agreement according to which students may take Lewis and Clark Community College courses while on the high school campus and receive college credit.

Students will be required to pay \$10 per credit hour for dual credit courses to Lewis and Clark Community College. If you receive free or reduced lunch you will receive a free or reduced discount. Students must also purchase the textbooks from Lewis and Clark for some of the classes.

For Seniors, placement for classes will be determined by a combination of ACT or SAT scores, GPA and grades from past classes. For underclassmen, a placement exam is required or a qualifying score on the appropriate ACT or SAT subsection. *(These are Lewis and Clark policies and are always subject to change)*

*The following courses are available to students under the LCCC articulation:*

		<b>LEWIS AND CLARK COMMUNITY COLLEGE</b> Community Education & High School Partnerships		
<i>For more information on our partnership with Lewis and Clark please visit <a href="http://tinyurl.com/c7fujuu4">http://tinyurl.com/c7fujuu4</a></i>				
<b>COURSE NUMBER</b>	<b>HIGH SCHOOL COURSE NAME</b>	<b>CREDIT</b>	<b>LCCC COURSE NAME</b>	<b>GRADE LEVEL</b>
EDU 230	American Education	1	Education Observation Lab	11,12
EDU 231	American Education	3	American Education	11,12
MATH 171	Calculus I	5	Calculus and Analytical Geometry	12
MATH 131	College Algebra	4	College Algebra	11,12
BUSN 231	Creating Entrepreneurial Opportunities	3	Planning for Small Business	12
MGMT239	Creating Entrepreneurial Opportunities	3	Management for Small Business	12
ENGL 131	English 131	3	First Year English I	12
ENGL 132	English 132	3	First Year English II	12
MCOM134	Intro to Journalism	3	News Writing	11,12
MCOM 125	Intro to Radio Broadcasting	3	Intro to Broadcast Operations	11,12
MUSI 130	Music Appreciation	3	Music Appreciation	11,12
PSYC 131	Psychology	3	General Psychology	12
SPAN 131	Spanish 3	4	Elementary Spanish I	11,12
SPAN 132	Spanish 3	4	Elementary Spanish II	11,12
SPAN 231	Spanish 4	4	Intermediate Spanish I	11,12
SPAN 232	Spanish 4	4	Intermediate Spanish II	11,12
SPCH 131	Speech 131	3	Public Speaking	12
MATH 145	Statistics	4	General Education Statistics	11,12
HIS 231	U.S. History	3	American Republic: Beg-1877	11
HIS 232	U.S. History	3	American Nation: 1877-Present	11
CDEV 130	Work-Based Learning	3	Career Development	12

## **CHANGES IN COURSE OFFERINGS:**

Occasionally, it is possible for the administration of CMHS, because of scheduling nuances, to include additional courses into the master schedule after this booklet has been printed. In such cases, these additional courses will be announced, and students will have sufficient time to revise their course requests.

## **SCHEDULE CHANGES:**

Student and Parent-initiated schedule changes must be requested by **April 1, 2024**. This date falls during Spring Break this year. Therefore, course changes will need to be made by **March 22, 2024**.

Such requests may not be based upon teacher preference and may be denied on the basis of class size requirements and limitations.

Counselor initiated changes may be necessary because of scheduling conflicts, computer errors, or teacher/counselor recommendation based on aptitude or prerequisites. Student selected alternate courses will be used in such cases.

Assignment to Math, Science, and English classes may be adjusted for ability level and/or prerequisites.

Students may not elect to drop a yearlong course mid-year. If a student believes he/she is inappropriately placed in a course, a parent/teacher/student/administrator conference will be held to evaluate the situation. At this time, standardized assessments will be reviewed, and the amount of effort put forth by the student will be assessed to determine if a course change will be allowed.

**Students may not change classes at the semester simply on the basis of personal preference.**

## **CREDIT POLICY:**

1. No credit may be accrued from outside institutions in order to enable a student to graduate ahead of his/her class.
2. Students who are behind in the number of credits needed to graduate with their classes may not seek to earn credit in more than four correspondence classes (with 1/2 credit value in each) while they are concurrently enrolled as full-time students at CMHS. Enrollment in such courses may begin at the conclusion of a student's sophomore year. Correspondence courses must be completed prior to the completion of the first semester of the student's senior year. A current fourth or fifth year senior must have all correspondence coursework completed (each unit test passed and final exam completed and submitted) by the end of the first semester.
3. Enrollment in a correspondence course needed to meet graduation requirements must have the approval of the student's counselor and must be in an approved program such as those offered by accredited universities or those with North Central Association accreditation. All costs of such enrollment must be borne by the student.

### **Board Policy regarding Correspondence Courses is as follows:**

- 1) *A student enrolled in a correspondence course may receive high school credit for work completed, provided: The course is given by an institution accredited by the North Central Association of Colleges and Secondary Schools;*
  - 2) *A current fourth or fifth year senior must have all correspondence coursework completed (each unit test passed and final exam completed and submitted) by the end of the first semester;*
  - 3) *The student assumes responsibility for all fees; and*
  - 4) *The High School Principal approves the course in advance*
4. A student who completes his/her senior year lacking two or more of the credits required for graduation will be expected to return the following fall in order to obtain a diploma from Civic Memorial.
  5. A student who is deficient on credits after his/her senior year may not participate in commencement exercises.
  6. Students may not earn more than two credits in any given discipline during summer school.
  7. Students may not earn more than two credits toward graduation through correspondence classes.
  8. Final examinations in correspondence courses taken through approved institutions must be taken and passed under the supervision of a counselor or administrator.

## **NATIONAL HONORS SOCIETY:**

For information on NHS policies and requirements please visit: <https://mhenrichs5.wixsite.com/my-site-8>

## NCAA APPROVED COURSES

Student athletes wishing to play sports for a Division 1 or Division II College must go through the National Collegiate Athletic Association Clearinghouse in order to determine eligibility. The guidance staff is available to help with this process. Below you will find a list of CMHS courses accepted by NCAA. Throughout this document, NCAA approved courses are denoted with the following notation:

### **NCAA**

#### ENGLISH

Debate  
English 1  
English 1 Honors  
English 2  
English 2 Honors  
English 3  
English 3 Honors  
English 4  
English 131 & 132 (LCCC)  
Intro to Journalism (LCCC)  
Public Speaking  
Speech 131 (LCCC)

#### MATHEMATICS

Algebra 1  
Algebra 1 Plus  
Algebra 2  
Algebra 2 Honors  
Statistics  
College Algebra  
College Algebra 131 (LCCC)  
Geometry  
Geometry Honors  
Pre-Calculus  
Calculus  
Pathways to College Math

#### NATURAL/PHYSICAL SCIENCE(ALL LAB)

Biology 1  
Biology 1 Honors  
Biology 2  
Chemistry 1  
Chemistry 2  
Earth Science A & B  
Environmental A & B  
Physics

#### SOCIAL SCIENCE

American Heroes  
Civics  
Current Events  
Economics  
Geography  
U.S. History 231 & 232 (LCCC)  
Military History  
Psychology 131 (LCCC)  
Sociology  
U.S. History  
World History

#### ADDITIONAL CORE COURSES

Spanish 1  
Spanish 2  
Spanish 131 & 132  
Spanish 231 & 232

### NCAA Division 1: 16 Core Courses

Student athletes wishing to play sports for a Division 1 college must complete these requirements to meet the NCAA eligibility requirements.

- ❖ Graduate from high school
- ❖ Complete a minimum of 16 core courses. (Ten of which must be completed prior to 7th semester. Seven of these courses must be in English, Math and Science.)
- ❖ Present a minimum grade point average in core courses
- ❖ Present a qualifying test score on either the ACT or SAT test

**4 years of English**  
**3 years of Math (Algebra 1 or higher)**  
**2 years of Science**  
**1 year of additional English, Math or Science 2 years of Social Science**  
**4 years of additional core courses**

To register with the NCAA Clearinghouse for initial eligibility, go to [www.eligibilitycenter.org](http://www.eligibilitycenter.org). We recommend doing this no earlier than the start of the student's junior year.

# FRESHMAN COURSE OFFERINGS

## FRESHMAN REQUIREMENTS

English 1

Math

Civics

Science

Physical Education

*All electives are subject to availability of staff and scheduling constraints. Please refer to the "Course Description" section for course content.*

### **Business**(pg 12)

- ◇ Computer Applications
- ◇ Introduction to Business

### **English** (pg 14)

- ◇ Drama 1: Intro to Drama and Theater
- English 1 NCAA
- English 1 Honors NCAA **H**

### **Family & Consumer Science** (pg 16)

- ◇ Nutrition & Culinary Arts I
- ◇ Textiles & Design

### **Fine Arts** (pg 19)

- Art 1
- Band
- Chorus

### **Foreign Language** (pg 20)

- Spanish 1 NCAA

### **Health/P.E./Driver's Education** (pg 21)

- ◇ Civic Weight Fit
- ◇ Driver Education (pg 13)
- Mindfulness P.E.
- Physical Education

### **Mathematics**(pg 23)

- Algebra 1 NCAA
- Algebra 1 Plus NCAA
- Geometry NCAA
- Geometry Honors NCAA **H**

### **Science** (pg 25)

- Biology I NCAA
- Biology I Honors NCAA **H**

### **Social Science** (pg 26)

- ◇ American Heroes NCAA
- ◇ Civics NCAA
- ◇ Geography NCAA

### **Technology & Engineering Education** (pg 28)

- Intro to Technology & Engineering(ITE)

- |          |                                    |
|----------|------------------------------------|
| ◇        | 1 semester class                   |
| NCAA     | approved NCAA course               |
| LCCC     | Lewis and Clark dual credit course |
| <b>H</b> | Honors course-weighted             |



# SOPHOMORE COURSE OFFERINGS

## SOPHOMORE REQUIREMENTS

**English 2 Math Health Science World History Physical Education**

*All electives are subject to availability of staff and scheduling constraints. Please refer to the "Course Description" section for course content.*

### **Business**(pg 12)

- ◇ Accounting
- ◇ Business Law
- ◇ Coding
- ◇ Computer Applications
- ◇ Introduction to Business

### **English** (pg 14)

- ◇ Drama 1: Intro to Drama and Theater
- ◇ Drama 2: Technical Theatre Design & Production
- English 2 NCAA
- English 2 Honors NCAA ④
- Graphic Production- Yearbook
- ◇ Public Speaking NCAA

### **Family & Consumer Science** (pg 16)

- ◇ Advanced Textiles & Design
- ◇ Career Exploration Experience
- Early Childhood Education
- ◇ Nutrition & Culinary Arts I
- ◇ Nutrition & Culinary Arts IIA
- ◇ Textiles & Design

### **Fine Arts** (pg 19)

- Art 1
- ◇ Art 2A
- ◇ Art 2B
- Band
- Chorus

- ◇ 1 semester class
- NCAA approved NCAA course
- LCCC Lewis and Clark dual credit course
- ④ Honors course-weighted

### **Foreign Language** (pg 20)

- Spanish 1 NCAA
- Spanish 2 NCAA

### **Health/P.E./Driver's Education** (pg 21)

- ◇ Civic Weight Fit
- ◇ Driver Education(pg 14)
- ◇ Health
- ◇ Medical Careers and Terminology 1
- Mindfulness P.E.
- Physical Education

### **Mathematics**(pg 23)

- Algebra 2 NCAA
- Algebra 2 Honors NCAA ④
- Geometry NCAA
- Geometry Honors NCAA ④

### **Science** (pg 25)

- Chemistry I NCAA
- ◇ Earth Science A NCAA
- ◇ Earth Science B NCAA
- ◇ Environmental Science A NCAA
- ◇ Environmental Science B NCAA

### **Social Science** (pg 26)

- ◇ Geography NCAA
- World History NCAA

### **Technology & Engineering Education** (pg 28)

- ◇ Advanced Construction Trades
- ◇ Construction Trades
- ◇ Drafting
- Intro to Technology & Engineering(ITE)
- ◇ Welding Technology I
- ◇ Welding Technology II

# JUNIOR COURSE OFFERINGS

## JUNIOR REQUIREMENTS

**English 3 Math U. S. History Personal Finance Physical Education**

*All electives are subject to availability of staff and scheduling constraints. Please refer to the "Course Description" section for course content.*

### **Business**(pg 12)

- ◊ Accounting
- ◊ Business Law
- ◊ Coding
- ◊ Computer Applications
- ◊ Digital Design
- ◊ Introduction to Business
- ◊ Sports Entertainment Marketing
- Virtual Enterprise

### **English** (pg 14)

- ◊ Debate **NCAA**
- ◊ Drama 1: Intro to Drama and Theater
- ◊ Drama 2: Technical Theatre Design & Production
- English 3 **NCAA**
- English 3 Honors **NCAA** **H**
- Graphic Production- Yearbook
- ◊ Intro to Radio Broadcasting **LCCC**
- ◊ Intro to Journalism **NCAA LCCC**
- ◊ Public Speaking **NCAA**

### **Family & Consumer Science** (pg 16)

- ◊ Advanced Textiles & Design
- ◊ American Education **LCCC**
- ◊ Career Exploration Experience
- Early Childhood Education
- ◊ Human Development & Family Wellness
- ◊ Nutrition & Culinary Arts I
- ◊ Nutrition & Culinary Arts IIA
- ◊ Nutrition & Culinary Arts IIB
- ◊ Personal Finance
- ◊ Textiles & Design

### **Fine Arts** (pg 19)

- ◊ Advanced Art
- Art 1
- ◊ Art 2A
- ◊ Art 2B
- ◊ Art 3A
- ◊ Art 3B
- Band
- Chorus
- ◊ Music Appreciation **LCCC**

### **Foreign Language** (pg 20)

- Spanish 1 **NCAA**
- Spanish 2 **NCAA**
- Spanish 131 & 132 **NCAA** **H** **LCCC**

### **Junior Only Semester 1 Option**(pg 30)

- ◊ College Readiness: SAT Prep

### **Health/P.E./Driver's Education** (pg 21)

- ◊ Civic Weight Fit
- ◊ Driver Education(pg 13)
- ◊ Medical Careers and Terminology 1
- ◊ Medical Careers and Terminology 2
- Mindfulness P.E.
- Physical Education

### **Mathematics**(pg 23)

- Algebra 2 **NCAA**
- Algebra 2 Honors **NCAA** **H**
- College Algebra **NCAA**
- College Algebra 131 **NCAA LCCC**
- Pre-Calculus Honors **NCAA** **H**
- Statistics Honors **NCAA** **H** **LCCC**

### **Science** (pg 25)

- Biology 2 **NCAA** **H**
- Chemistry I **NCAA**
- ◊ Earth Science A **NCAA**
- ◊ Earth Science B **NCAA**
- ◊ Environmental Science A **NCAA**
- ◊ Environmental Science B **NCAA**
- Physics **NCAA** **H**

### **Social Science** (pg 26)

- ◊ Military History **NCAA**
- ◊ Sociology **NCAA**
- U.S. History 231 & 232 **NCAA** **H** **LCCC**
- U.S. History **NCAA**

### **Technology & Engineering Education** (pg 28)

- ◊ Advanced Construction Trades
- ◊ Construction Trades
- ◊ Drafting
- ◊ Welding Technology I
- ◊ Welding Technology II
- ◊ Welding Technology III
- ◊ Welding Technology IV

- |             |                                    |
|-------------|------------------------------------|
| ◊           | 1 semester class                   |
| <b>NCAA</b> | approved NCAA course               |
| <b>LCCC</b> | Lewis and Clark dual credit course |
| <b>H</b>    | Honors course-weighted             |

# SENIOR COURSE OFFERINGS

## SENIOR REQUIREMENTS: English 4 or LCCC English 131/132 and Physical Education

All electives are subject to availability of staff and scheduling constraints. Please refer to the "Course Description" section for course content.

### Business(pg 12)

- ◊ Accounting
- ◊ Business Law
- ◊ Coding
- ◊ Computer Applications
- ◊ Digital Design
- ◊ Introduction to Business
- ◊ Sports Entertainment Marketing
- Virtual Enterprise
- Work-Based Learning

### English (pg 14)

- ◊ Debate NCAA
- ◊ Drama 2: Technical Theatre Design & Production
- English 4 NCAA
- English 131 & 132 NCAA LCCC
- Graphic Production- Yearbook
- ◊ Intro to Radio Broadcasting LCCC
- ◊ Intro to Journalism NCAA LCCC
- ◊ Public Speaking NCAA
- ◊ Speech 131 NCAA LCCC

### Family & Consumer Science (pg 16)

- ◊ Advanced Textiles & Design
- ◊ American Education LCCC
- ◊ Career Exploration Experience
- ◊ Culinary Occupations
- Early Childhood Education
- ◊ Human Development & Family Wellness
- ◊ Nutrition & Culinary Arts I
- ◊ Nutrition & Culinary Arts IIA
- ◊ Nutrition & Culinary Arts IIB
- ◊ Textiles & Design

### Fine Arts (pg 19)

- ◊ Advanced Art
- Art 1
- ◊ Art 2A
- ◊ Art 2B
- ◊ Art 3A
- ◊ Art 3B
- Band
- Chorus
- ◊ Music Appreciation LCCC

### Foreign Language (pg 20)

- Spanish 1 NCAA
- Spanish 2 NCAA
- Spanish 131 & 132 NCAA Ⓜ LCCC
- Spanish 231 & 232 NCAA Ⓜ LCCC

- ◊ 1 semester class
- NCAA** approved NCAA course
- LCCC** Lewis and Clark dual credit course
- Ⓜ** Honors course-weighted

### Health/P.E./Driver's Education (pg 21)

- ◊ Civic Weight Fit
- ◊ Driver Education(pg 13)
- ◊ Medical Careers and Terminology 1
- ◊ Medical Careers and Terminology 2
- Mindfulness P.E.
- Physical Education

### Mathematics(pg 23)

- College Algebra NCAA
- College Algebra 131 NCAA LCCC
- Pathway to College Math NCAA
- Pre-Calculus Honors NCAA Ⓜ
- Statistics Honors NCAA Ⓜ LCCC
- Calculus Honors NCAA Ⓜ LCCC

### Science (pg 25)

- Biology 2 NCAA Ⓜ
- Chemistry I NCAA
- Chemistry 2 NCAA Ⓜ
- ◊ Earth Science A NCAA
- ◊ Earth Science B NCAA
- ◊ Environmental Science A NCAA
- ◊ Environmental Science B NCAA
- Physics NCAA Ⓜ

### Social Science (pg 26)

- ◊ Current Events NCAA
- ◊ Military History NCAA
- ◊ Sociology NCAA
- ◊ Psychology 131 NCAA LCCC

### Technology & Engineering Education (pg 28)

- ◊ Advanced Construction Trades
- ◊ Construction Trades
- ◊ Drafting
- ◊ Welding Technology I
- ◊ Welding Technology II
- ◊ Welding Technology III
- ◊ Welding Technology IV

### Senior Off Campus Special Programs

- Collinsville Vocational Center Courses (pg 30)
- Creating Entrepreneurial Opportunities (CEO)(pg 33) LCCC
- LCCC Fire Science (pg 34) LCCC
- LCCC Welding (pg 34) LCCC
- Senior Study Hall (pg 34)
- Work-Based Learning (pg 34) LCCC

## COURSE DESCRIPTIONS:

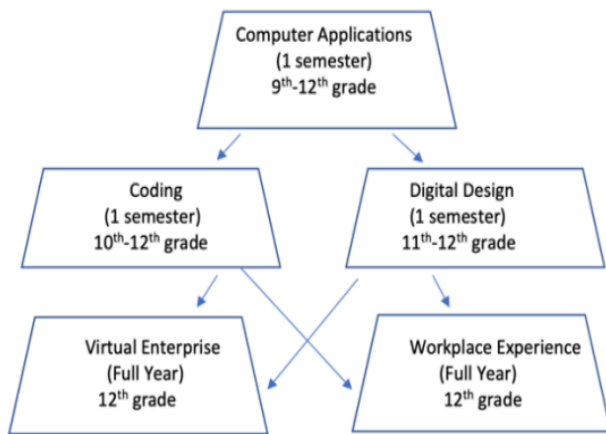
### BUSINESS MARKETING AND COMPUTER EDUCATION

<p><b>Accounting</b> 12104A001 Grades: 10,11,12 Credit: .5 <u>Prerequisite: Cumulative GPA of a C or above is recommended.</u></p>	<p>Students will learn financial accounting concepts with an emphasis on the financial records of sole proprietorship businesses. The accounting equations, accounting cycle, entering transactions, posting to ledgers, specialized journals, preparing financial statements, financial statement analysis, and accounting software activities are included in this course.</p>
<p><b>Business Law</b> 12054A001 Grades: 10,11,12 Credit: .5</p>	<p>Students are familiarized with basic rules of law and the legal vocabulary for court systems, crimes and torts, law and society, rights and duties of a citizen, contracts, and employment rights. Case studies and current events are used to reinforce rules of law and conduct.</p>
<p><b>Coding</b> 10012A001 Grades: 10,11,12 Credit: .5 <u>Prerequisite: Cumulative GPA of a C or above is recommended.</u></p>	<p>Coding is an introductory computer science course that empowers students to create authentic artifacts and engage with computer science as a medium for creativity, communication, problem solving, and fun. The course takes a wide lens on computer science by covering topics such as problem solving, programming, physical computing, user centered design, and data, while inspiring students as they build their own websites, animations, and games. Students are introduced to HTML, CSS and JavaScript programming languages.</p>
<p><b>Computer Applications</b> 10004A001 Grades: 9,10,11,12 Credit: .5</p>	<p>Students are familiarized with computer software programs typically used in education and business. The student will learn basic features of a variety of software programs in order to create and format professional documents. <b>Cannot take this class if Computer Literacy has already been taken.</b></p>
<p><b>Digital Design</b> 10201A001 Grades: 11,12 Credit: .5 <u>Prerequisite: C or better in Computer Lit, Comp App, or Coding</u></p>	<p>This class introduces students to a variety of methods of digital design and photo manipulation using the software programs in the Adobe Creative Suite. Students will learn the basics of creation and design and will complete teacher assigned projects as well as individual created projects. Topics include but are not limited to palettes, commands, tools, working with layers, using and editing color, editing images and the basics of design for any project.</p>
<p><b>Introduction to Business</b> 12051A001 Grades: 9, 10,11,12 Credit: .5</p>	<p>This orientation level course provides an overview of all aspects of business, marketing, and management needed to operate a business in our current economy. Topics covered will include: basic economic concepts, economic resources and systems, business ethics and social responsibility, entrepreneurship, business ownership and operations, business management, and how to create a business plan. Students will be introduced to a wide range of business careers along with communication skills, business ethics, workplace skills, math and problem-solving skills. This course will prepare students for the skill level courses that make up Business, Marketing, and Management occupations programs.</p>
<p><b>Sports Entertainment Marketing</b> 12163A001 Grades: 11,12 Credit: .5</p>	<p>This preparation level course focuses on various marketing functions with a focus on the Sports and Entertainment industries. Topics include; channel management, marketing information management, market planning, pricing, product/service management, promotion and selling.</p>
<p><b>Virtual Enterprise</b> 12167A001 (1st sem)/12152A001 (2nd sem) Grades: 11,12 Credit: 1 (class may be repeated)</p>	<p>Virtual Enterprises International (VEI) is an in-school entrepreneurship program and global business simulation. VEI empowers and motivates students to develop a range of academic, business, technology and professional skills that prepare them for success in postsecondary education, employment and the community. VEI uses a student-centered approach that emphasizes project-based collaborative learning. VEI replicates the functions and demands of real businesses in both structure and practice. With the guidance of a teacher-facilitator,</p>

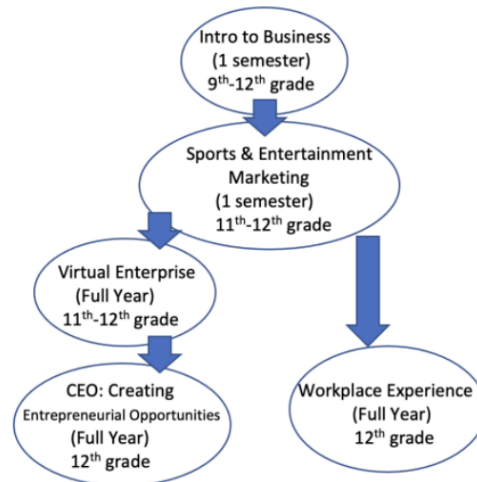
VEI students establish and manage a virtual company, conducting business with other firms domestically and internationally. Students are involved in all aspects of running the business, including human resources, accounting, product development, production, distribution, marketing, and sales. Guided by a task-based curriculum rather than a textbook, VEI students produce the key deliverables that are required in a real business. Students are assigned to work in different departments, typically Administration, Accounting/Finance, Sales, Marketing, Human Resources and IT. The class selects a CEO and managers who oversee each department. Working in teams to make decisions about how to complete their departmental tasks in support of company goals and objectives, students learn from both their successes and mistakes. **This yearlong course fulfills the consumer education requirement for graduation.**

## PROGRAMS OF STUDY FOR BUSINESS MARKETING AND COMPUTER EDUCATION

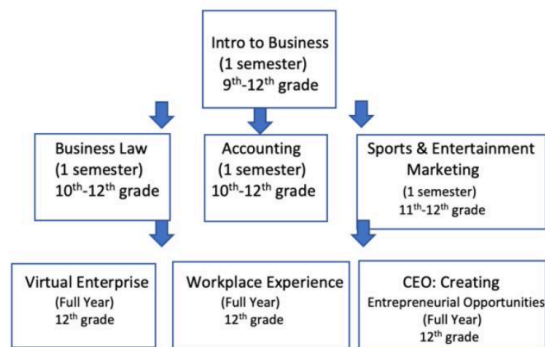
### Computer Education



### MARKETING



### Business Management



## DRIVER EDUCATION

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. For freshmen, second semester enrollment in driver education is dependent upon state code and passing all 7 classes during the first semester of high school. For all other students, driver education enrollment, including summer session, is dependent upon state code and passing all grade-level appropriate graduation required courses prior to the semester of enrollment in driver education.

### STUDENTS WILL NOT BE ABLE TO TAKE DRIVER EDUCATION WITHOUT A PARENT SIGNATURE ON THE REGISTRATION FORM

- ✓ Selection of driver education students for the second semester for the 9th grade school year is based on a chronological list of all students by birth date. Students who are 15 by the first day of the second semester have the choice to take driver education during the second semester.
- ✓ Summer school driver education students are enrolled on the basis of space available and in the order of birth dates, oldest first.
- ✓ Each student must pass both phases of driver education to complete the course. The classroom phase requires a minimum of 30 hours of classroom study (state law). Therefore, a student who has excessive absences cannot pass this class.
- ✓ The driving phase consists of six clock hours behind the wheel for each student.
- ✓ Each teacher in driver education will require the student to pass tests and exhibit many skills to be able to pass the two phases. The above are requirements set forth by the State of Illinois to pass driver education.
- ✓ If the student fails the classroom portion of driver education, he/she will be allowed to retake the classroom the following semester or summer if there is space available. If the student fails the behind the wheel, he/she can also retake driving for six hours the following semester after school or be admitted into the summer driving program.
- ✓ Driver Education is not required to graduate from Civic Memorial High School. Second semester of a student's freshman year is typically designated as the first opportunity to take Driver Education at CMHS.
- ✓ There is a \$250.00 lab fee for behind-the-wheel instruction. An additional \$20.00 is charged by the Secretary of State for the instructional permit. This course will cost a total of \$270.00, plus workbook (\$14.00). This fee is subject to change,
- ✓ Effective for the 18-19 school year, Driver Education will be counted as a letter grade. An A, B, C or F will be given. Anything lower than a C will become an F. This grade will be figured into GPA and class rank.

## ENGLISH

### English 1

Grade: 9  
Credit: 1

This course follows the new Illinois learning standards as mandated by the state of Illinois. Curriculum integrates writing, research, literature, speaking, listening and critical thinking skills that are essential for success in all content areas. Students will study long and short works of fiction, non-fiction, poetry, drama and epics while learning to critically analyze the text, make connections, and discuss constructively with peers. Students will become familiar with literary elements and techniques.

### English 2

Grade: 10  
Credit: 1  
Prerequisite: English 1

This course emphasizes further building of the skills covered in English 1. Students will strengthen their writing skills through writing and presenting a variety of the new Illinois learning standards-based assessments. Students will comprehend and analyze characters and author motivations by providing textual evidence within a number of written assessments. Students will be challenged with higher order and be responsible for learning to annotate a number of informational texts while relating them to the core text selections. \*\*Writing intensive course

### English 3

Grade: 11  
Credit: 1  
Prerequisite: English 1 & 2

This course is designed for the study of major American writers. Students will learn about the important themes of American literature, gaining a better understanding of our American heritage. Students will be responsible for independent reading. Students will continue to work on composing, revising, editing, and citing information in papers. Technology is incorporated into the curriculum.

<p><b>English 4</b> Grade: 12 Credit: 1 <u>Prerequisite: English 1, 2, &amp; 3</u></p>	<p>This course focuses on a variety of literature and informational text. Writing skills, including how to write a research paper, are further developed with the goal of preparing students for work or continued education. This course attempts to develop the student's ability to think clearly and critically.</p>
<p><b>English 1H, 2H, 3H</b> Grade: 9, 10, 11 Credit: 1 <u>Prerequisite: Assigned based on test scores and academic ability</u></p>	<p>This sequence of courses is designed to prepare students for college. The reading is chosen to build a solid background. Composition skills are emphasized. Clear, critical thinking is encouraged. In addition, these courses generally provide a richer verbal environment. Students are responsible for independent, year-long projects in English 1-H and 3-H are honors classes for verbally gifted students. A "B" average at semester is required for continued enrollment in these accelerated classes. **Honors English 2 is a writing intensive course</p>
<p><b>Foundation English 1, 2, 3, 4</b> Grade: 9, 10, 11, 12 Credit: 1 <u>Prerequisite: Assigned based on test scores and academic ability</u></p>	<p>These courses are primarily for new and present students that have difficulty with English classes. Students that enter these courses must fulfill certain requirements based on test scores and recommendations. The courses work to fill gaps in a student's basic skills and teaches reading, writing, and grammar. Each course focuses on the core learning standards mandated by the state of Illinois and builds on the prior year. In order for a student to move into a standard English course, the student must obtain teacher/principal permission at the semester.</p>
<p><b>Debate</b> Grade: 11, 12 Credit: .5 <u>Prerequisite: B or better in Public Speaking and C average or better in English</u></p>	<p>This is an elective course that encourages students to dig into and argue current controversial issues. Students will excel in research of world/national issues, use critical thinking skills and practice public speaking skills for the different types of debates and discussions.</p>
<p><b>Drama 1: Introduction to Drama and Theater</b> Grade: 9, 10, 11 Credit: .5</p>	<p>This is an elective course, which introduces the basics of theater/ performing arts, readers theater, and oral interpretation of literature. This is an activity-based course and involves several creative projects including short performances of improvisation, selected small group, paired, student directed, and solo/monologue scenes. We will also introduce the basics of stage makeup, costuming, set design, sound and lighting effects, and the creation of short films.</p>
<p><b>Drama 2: Technical Theater Design &amp; Production</b> Grade: 10, 11, 12 Credit: .5 <u>Prerequisite: C or better in Drama 1 or teacher approval</u></p>	<p>This is an elective course, which focuses on advanced technical production of theater/performing arts. This is an activity-based course and involves several creative projects including; special effects makeup, costuming, set design and construction, sound and lighting effects, as well as overall theater management. This class also participates in the production, advertisement, and design of the yearly Fall plays/ Spring musicals.</p>
<p><b>Graphic Production-Yearbook</b> Grade: 10, 11, 12 Credit: 1 (class may be repeated) <u>Prerequisite: A or B in English and/or Art; with teacher recommendation form</u></p>	<p>The primary objective of this class is to develop, sell, produce, and distribute the yearbook. While working on the yearbook, staff members will learn the basic skills of concept, design, and journalism. Time outside of the class will be required. Consent of instructor is required. Students must work well with others and be able to collaborate effectively. Students will be required to photograph CMHS events outside of class time; therefore, certain sports/extracurricular activities may interfere with eligibility for the class.</p>
<p><b>LCCC English 131</b> Grade: 12 Credit: .5 <u>Prerequisite: English 1, 2, &amp; 3, must</u></p>	<p>English 131 is a semester-long course that allows students to earn college credit in many cases. (Students must check with their prospective college to see if this course will be accepted.) The course is most commonly known as "Freshman Composition I." Students complete up to six formal essays, including a research paper, with a focus on academic,</p>

<p>earn a C or better in English courses and a 3.0 overall GPA</p>	<p>college-level writing skills. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>LCCC English 132</b>  Grades: 12  Credit: .5  <u>Prerequisite: Students who withdraw from the dual credit portion of the English 131 class will be moved to English 4 during the second semester. Students who earn a C in English 131 struggle to successfully complete English 132 and may be advised to move to English 4.</u></p>	<p>This course offers continued practice in improving writing style and processes, using analytical reading of primary and secondary sources. This course is most commonly known as “Freshman Composition II.” While practicing how to incorporate sources into compositions for an academic audience, students learn about various research techniques and the consequences of plagiarism. Students learn the mechanics of academic style and research paper layout and format. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>Intro to Journalism: LCCC MCOMM 134</b>  Grades: 11, 12  Credit: .5</p>	<p>This is an introductory journalism course in news gathering and writing. Students will learn how to conduct an interview, to cover a beat, search a public database, and write several types of news stories. Students will complete twelve stories, including the coverage of a city council or school board meeting. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>Intro to Radio Broadcasting: LCCC MCOM 125</b>  Grade: 11, 12  Credit: .5  <u>Prerequisite: B or better in Public Speaking</u></p>	<p>This course allows students to earn college credit while learning to DJ on the school radio station. Students will learn basic techniques used in producing, writing, and performing for both radio and television. Students will be directed in weekly on-air performances. Students will be trained to DJ on the school radio station at a required LCCC Radio Summer Camp. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>LCCC Speech 131</b>  Grades: 12  Credit: .5  <u>Prerequisite: B or better in Public Speaking</u></p>	<p>This course allows students to earn credit for a college speech course without paying tuition. (Students should check with their prospective college for specific information about the policy of transfer credits.) This class will explore all areas of public speaking and present a variety of speeches and group presentations. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>Public Speaking</b>  Grades: 10, 11, 12  Credit: .5  <u>Prerequisite: C average or above in English courses</u></p>	<p>This class is devoted to improving public speaking skills and overcoming speech anxiety. Students will study the communication process, listening, and nonverbal communication, as well as give several speeches and a group presentation. This course is highly recommended for all college bound students.</p>

## FAMILY CONSUMER SCIENCE

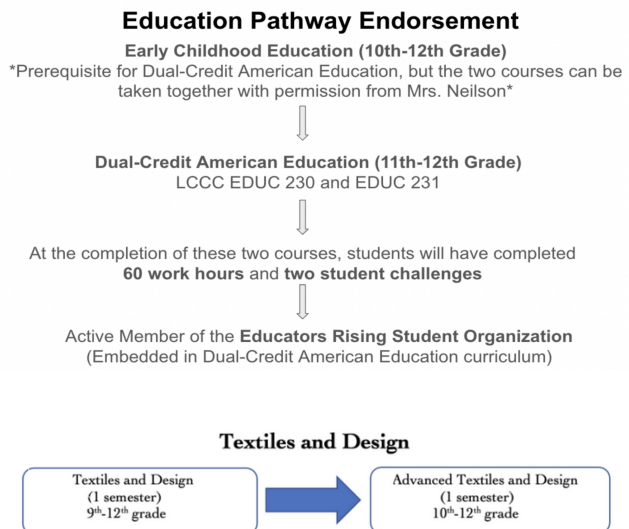
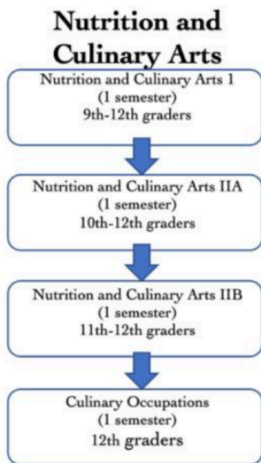
<p><b>Advanced Textiles and Design</b>  Grades: 10, 11, 12  Credit: .5  19201A002  <u>Prerequisites B or better in Textiles and Design</u></p>	<p>This course is designed to increase the basic knowledge and understanding of the design, development, and production of textiles products. Students will explore the world of apparel industry and textile industry through project-based learning. A lab fee of \$20 will be charged to the student's My School Bucks Account.</p>
<p><b>American Education</b>  <b>LCCC EDUC 230 &amp; 231</b>  19151A001 (1st sem)/19154A001 (2nd sem)</p>	<p>This course introduces education through consideration of the history and philosophy of American education and expectations and beliefs society and individuals hold for it today. Introduces trends and issues in curriculum, instruction, school organizations,</p>



<p>Grades: 11, 12  Credit: .5  <u>Prerequisite: C or better in Early Childhood Education.</u></p>	<p>teacher-learner processes, and careers in education. The class will provide students with the opportunity to complete 25 pre-professional field-experience hours. Students will be assigned to observe a classroom teacher(Pre-K-12, depending on student interest/pathway) to complete the field-experience hours in selected schools and classrooms. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>Early Childhood Education</b>  19153A001  Grades: 10, 11, 12  Credit: 1.0  <u>Prerequisite: The classroom instructor will review the students' attendance records, discipline, and other attributes needed for students to successfully complete their required classroom observations.</u></p>	<p>The ECE Credential Level 1 curriculum provides practical, hands-on experiences that will introduce students to the Seven Core Content Areas (Human Growth and Development; Health, Safety, and Well-Being; Observation and Assessment; Curriculum or Program Design; Interactions, Relationships, and Environments; Family and Community Relationships; Personal and Professional Development) that are recognized in the field of early care and education as a mark of quality training and education. In addition to providing a strong pathway to post-secondary educational options, students will have the opportunity to earn a professional credential and scholarship money for college. Students will receive certifications in CPR/AED and Food Safe Handling/Allergen; in addition, this course will offer internships in which students can push into classrooms within the Bethalto School District.</p>
<p><b>Career Exploration and Experience</b>  22151A00  Grades: 10, 11, 12  Credit: .5</p>	<p>This course is designed for students who are interested in an <b>individualized approach</b> to discovering their "Next". This course will help students identify and evaluate their personal goals, job priorities, skills/aptitudes, and interests to help them make informed decisions about the career pathway(s) that fit them best. The career exploration process involves learning more about yourself, researching your career pathway options, trying new experiences through job shadowing, and creating a strategic plan to reach career-readiness goals.</p>
<p><b>Culinary Occupations</b>  16052A001  Grade: 12  Credit: .5  <u>Prerequisite: B or better in Nutrition &amp; Culinary Arts IIB or teacher recommendation</u></p>	<p>This course provides terminology, culinary math, and practical experiences needed for the development of culinary competencies and workplace skills. Safety and sanitation instruction and classroom application will prepare students for an industry recognized sanitation exam. Classroom experience will develop skills to working the front of the house, back of the house, and workstations. Additional content may include: event planning, customer service and relations, food service styles, baking and pastry arts, appetizers, and breakfast cookery. Students will be provided opportunity-training experiences on commercial equipment. <b>A lab fee of \$15 will be charged to the student's My School Bucks Account.</b></p>
<p><b>Human Development &amp; Family Wellness</b>  19261A001  Grades: 11, 12  Credit: .5</p>	<p>This course focused on the development and wellness of individuals and families throughout the life cycle. Topics include human development and wellness theories, principles, and practices; life cycle expectations and issues, including biological physiological, social, and psychological needs and concerns of aging adults; community services, agencies, and resources; roles, responsibilities, and functions of families, family members and caregivers; family issues, including ethics, human worth and dignity, change, stress, neglect and abuse, and care of the care-giver; individual and family wellness planning; and fostering intergenerational relationships. Practical experiences related to these topics are included through a variety of activities such as volunteer experiences, service learning, and intergenerational event planning opportunities. Information on a variety of human and family services careers is incorporated throughout the course.</p>
<p><b>Nutrition &amp; Culinary Arts 1</b>  16054A001  Grades: 9, 10, 11, 12  Credit: .5</p>	<p>This course includes classroom and laboratory experiences needed to develop a knowledge and understanding of culinary principles and nutrition for people of all ages. Course content encompasses food preparation, nutrition concepts, and health, safety, and sanitation requirements. Students will learn to maximize resources when planning, preparing, and serving food. <b>A lab fee of \$15 will be charged to the student's My School Bucks Account.</b></p>

<p><b>Nutrition and Culinary Arts IIA</b> 16054A002 Grades: 10, 11, 12 Credit: .5 <u>Prerequisite: Nutrition &amp; Culinary Arts I</u></p>	<p>Nutrition and Culinary Arts II provides principles of application into the hospitality industry, including nutrition, culinary, and entrepreneurial opportunities. Course content includes the following: selection, purchase, preparation, and conservation of food, current nutritional issues, dietary and health trends, safety and sanitation, and careers in food service industries. Students will demonstrate skills through participation in laboratory experiences including pastries and meat cookery. <b>A lab fee of \$15 will be charged to the student's My School Bucks Account.</b></p>
<p><b>Nutrition and Culinary Arts IIB</b> 16054A002 Grades: 11, 12 Credit: .5 <u>Prerequisite: Nutrition &amp; Culinary Arts IIA</u></p>	<p>This course is designed to provide students interested in a career in food service. Students will explore the exciting world of international cuisine, dietary trends, nutrition innovation, and emerging careers in the food service industry. Students will demonstrate culinary skills in laboratory experiences. Safety and sanitation are emphasized as students continue to work on culinary skills. Students will also learn to make sauces, stocks, soups and garnishes. <b>A lab fee of \$15 will be charged to the student's My School Bucks Account.</b></p>
<p><b>Personal Finance (formerly known as Resource Management)</b> 12007A001 Grades: 11 Credit: .5</p>	<p>This course focuses on the identification and management of personal and family resources to meet the needs, values, and wants of individuals and families throughout the life cycle. The course utilizes a variety of project-based experiences to gain knowledge and expertise in the understanding application of management skills. Topics include: consumer rights and responsibilities in the marketplace; financial responsibility and decision-making; planning and money management; credit and debt; risk management and insurance; saving and investment; homeownership; state and federal taxes; electronic banking; and current issues in the economy. This course meets the requirements for consumer education instruction as required by the School Code of Illinois.</p>
<p><b>Textiles and Design</b> 19201A001 Grades: 9, 10, 11, 12 Credit: .5</p>	<p>This course is designed to provide basic knowledge and understanding of the design, development, and production of textile products. Through hands-on and project based learning experiences students will discover fiber characteristics, fabric construction methods, elements of science and design in textiles and apparel, and basic construction skills used in interior furnishings and apparel industries. This course emphasizes awareness and investigation of careers and industry trends in textiles. <b>A lab fee of \$20 will be charged to the student's My School Bucks Account.</b></p>

**PROGRAMS OF STUDY FOR FAMILY AND CONSUMER SCIENCE**



**FINE ARTS**

<b>Art 1</b> Grade: 9, 10, 11, 12 Credit: 1	This is an introductory course that covers a variety of materials and techniques such as drawing, painting, ceramics, etc. Topics covered are the elements and principles of art. <b>There is a \$10.00 studio fee.</b>
<b>Art 2A</b> Grade: 10, 11, 12 Credit: .5 <u>Prerequisite: must have a passing grade in Art 1</u>	This course continues the basic art education program with some new materials and techniques introduced. Projects will be longer and more in depth. Student focus is on 2-dimensional work. <b>There is a \$10.00 studio fee.</b>
<b>Art 2B</b> Grade: 10, 11, 12 Credit: .5 <u>Prerequisite: must have a passing grade in Art 1</u>	This course continues the basic art education program with some new materials and techniques introduced. Projects will be longer and more in depth. Both 2D and 3D concepts will be explored. <b>There is a \$10.00 studio fee.</b>
<b>Art 3A</b> Grade: 11, 12 Credit: .5 <u>Prerequisite: C or above in all previously taken art classes.</u>	This course is designed for students interested in advancing their understanding of art techniques. Students will work with a variety of art mediums focused on 2-dimensional work with an introduction to concepts. Oil paint is introduced. <b>There is a \$10.00 studio fee.</b>
<b>Art 3B</b> Grade: 11, 12 Credit: .5 <u>Prerequisite: C or above in all previously taken art classes.</u>	This course is designed for students interested in advancing their understanding of art techniques. Students will work with a variety of art mediums with an introduction to new concepts. Both 2D and 3D concepts will be explored. Oil paint is introduced. <b>There is a \$10.00 studio fee.</b>
<b>Advanced Art</b> Grade: 11,12 Credit: .5 <u>Prerequisite: C or above in all previously taken art classes with teacher recommendation.</u>	This is the highest-level art class offered. Students will focus on advanced art topics and building their portfolios. This will be a combination of 2-dimensional and 3- dimensional artwork.
<b>Band</b> Grade: 9, 10, 11, 12 Credit: 1 <u>Prerequisite: Two years previous band experience in the 6th, 7th and/or 8th grade and prior director recommendation</u>	Band consists of being a member of the Marching Eagles, concert band and pep band. It is meant for the continuing musician wanting to develop and extend their playing skills, aural training, and theory knowledge from middle school. Optional ensembles include chamber ensembles, honor band festivals, and various other opportunities throughout the school year and summer. This class includes required rehearsals and performances outside of the school day and year. A failing grade of the class prohibits a student from signing up for the class the following year. An audition with the band director is required to rejoin.
<b>Choir</b> Grade: 9, 10, 11, 12 Credit: 1	Chamber Choir and Concert Choir are ensemble courses tailored for students in grades 9-12, providing diverse musical experiences. Participation in Chamber Choir requires a successful audition, including sight-reading, ensuring a high level of commitment and proficiency in vocal music. Concert Choir is open to all students in grades 9-12, but an audition is required for those who have not participated in choir during high school or middle school. This class includes required rehearsals and performances outside of the school day and year. A failing grade of the class prohibits a student from signing up for the

	<p>class the following year. An audition with the choral director is required to rejoin.</p> <p>Both choirs will explore a range of musical styles, encompassing classical, spirituals, contemporary, and world music. Students from both ensembles will have exciting opportunities to showcase their talents at concerts, festivals, and special events. It is important to note that the composition of these groups may be subject to change based on evolving needs and requirements.</p>
<p><b>Color Guard</b> Grade: 9, 10, 11, 12 Credit: .5</p>	<p>Color guard meets during the fall only. Students are selected by auditions, held typically during the preceding spring. Members perform with the Marching Eagles at football games, competitions, community parades and pep assemblies. This class includes required rehearsals and performances outside the school day and year. This class is overseen by the band director, but coached by a Color Guard Director and Instructor. A failing grade prohibits a student from auditioning for the team the following year. Students must be able to take P.E. during the fall band hour to participate.</p>
<p><b>Music Appreciation:</b> <b>LCCC MUSI 130</b> Grade: 11, 12 Credit: .5</p>	<p>This course is designed to help students explore the world of music and to develop an understanding of the role and importance of music in their lives. Areas of study will include but will not be limited to: Music as Culture, Musical Creators, Jazz, Sacred Music, Ceremony and Celebration, Condolences and Commemoration, Musical Theatre, Music in Film, Music in Political and Social Movements and Creating in Technology. <b>Please see page 5 for dual credit fee information.</b></p>

<p><b>FOREIGN LANGUAGE</b> *it is highly encouraged that you take Spanish consecutively and not take a year off between</p>	
<p><b>Spanish 1</b> Grade: 9, 10, 11, 12 Credit: 1</p>	<p>Spanish 1 is an introduction to the language and culture of the Spanish-speaking world. The course will cover basic structures of the Spanish language and will develop basic listening, speaking, reading, and writing skills.</p>
<p><b>Spanish 2</b> Grade: 10, 11, 12 Credit: 1 <u>Prerequisite: Minimum "C" average in Spanish 1. Students who struggle to get a C in Spanish I need to get teacher approval to take Spanish II.</u></p>	<p>Spanish 2 will cover more complex structures of the Spanish language with further development of vocabulary, pronunciation and reading and speaking skills in Spanish 1.</p>
<p><b>Spanish 3 Honors:</b> <b>LCCC Spanish 131 &amp; 132</b> Grade: 11, 12 Credit: 1 <u>Prerequisite: Minimum "B" average in Spanish 2 or teacher/Principal recommendation</u></p>	<p>Spanish 131 &amp; 132(Spanish 3) continues language and cultural study with emphasis on advanced grammar study and vocabulary acquisition to allow the student to continue to build on the four communication skills. Students who fulfill the necessary requirements for LCCC will receive 8 credits for this course. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>Spanish 4 Honors:</b> <b>LCCC Spanish 231 &amp; 232</b> Grade: 12 Credit: 1 <u>Prerequisite: Minimum "B" average in Spanish 3 or teacher/Principal recommendation</u></p>	<p>Spanish 4 is an advanced course that continues to develop the language skills acquired in Spanish 1, 2, and 3. This course allows the student to use his Spanish in practical applications with more emphasis on comprehension and composition. Students who fulfill the necessary requirements for LCCC will receive 8 credits for this course. <b>Please see page 5 for dual credit fee information.</b></p>

**Civic Weight Fit (P.E.)**

Grade 9 - for those considering athletics at the high school are recommended to sign up

Grade 10, 11, 12- highly encouraged for every athlete

Athletes will be given first preference for Civic Weight Fit.

Credit: .5

*Each hour of Civic Weight Fit is limited by the number of students due to space. If this course does not fit in a student's schedule due to space or conflicts with another course, the student will be placed in regular PE.*

This fun and challenging program is aimed at developing the complete athlete through Strength, Power, Control, & Capacity work, all built into a 3-Day lifting schedule. The idea of the Athletic P.E. course is to build stronger, faster and less injury prone athletes through the use of weight training and various types of drills and agility movements. Student athletes are required to log workouts every day and stay active in the class in order to receive credit.

Over the course of 48 total sessions, two major training cycles will be employed, with pre-, mid-, and post-assessment of all the relevant performance markers listed below.

In each 24-session cycle, a major emphasis will be placed on building raw total- body strength through the powerlifts and their variations. Simultaneously, we will develop our rate of force production, or "Power", through a progression of plyometrics and the "Clean" movement – utilizing all its "Power" variations, from the top down. Lastly, we will consistently build durability and work capacity through a blend of active stability/mobility work, hypertrophy training, accessory strength development, and metabolic conditioning. If students do not lift or meet the requirements they will be released from the program and will not be allowed back in without teacher consent! Breakdown:

- 48 Total Training Sessions: 16 Weeks, 3 Sessions Scheduled Per Week
- Each Workout is designed to take approximately 45 minutes

Workout Format: Each training session contains a brief guided warm up, stability and pre-hab work, plyometrics, max strength & power development (power lifts and Olympic weightlifting), and supplemental strength training (unilateral work, push/pull, etc.). Every other training session will also end with an intense, competitive "Pillar" workout with complete instruction.

**Health**

Grade: 10

Credit: .5

This course includes a study of the human body and how it functions and is affected by heredity, environment, and lifestyle habits. Emphasis is placed on the wellness concept and development of the total person—physically, mentally, and socially. Prevention, awareness, and health priorities are stressed.

**Medical Careers and Terminology 1 (Formerly Medical Occupations)**

Grade: 10, 11, 12

Credit: .5

This course provides students with a core knowledge of the healthcare industry and helps refine their health care-related knowledge and competencies/skills. Students will develop cognitive and effective skills and formulate a strong foundation for introductory skill development. Competencies taught usually include (but are not limited to) medical terminology; health care industry and culture; health care industry ethics; emergency response; health care confidentiality; health care personnel and their roles.

**Medical Careers and Terminology 2**

Grade: 11, 12

Credit: .5

Prerequisite: Students must have taken Medical Occupations 1 and passed with a C or higher

This course builds on the competencies developed in the Medical Careers and Terminology 1 course. Students will develop cognitive and effective skills and formulate a strong foundation for advanced-level skill development. The course provides a sequence of organized learning experiences and skills to prepare a person to recognize the signs and symptoms of illness and injury to begin the approved and appropriate life-support procedures, such as first aid and cardiopulmonary resuscitation (CPR); to communicate effectively with healthcare personnel and patients. The course will include skills to prepare the student for an allied health occupation. Along with classroom knowledge students will also gain hospital experiences at local hospitals. The times and locations of the hospital experiences will be arranged by the instructor and will take place after

	dismissal on PLC days. <b>Transportation will be needed to take part in the hospital experience portion of the class.</b>
<b>Mindfulness PE</b> Grade: 9, 10, 11, 12 Credit: 1.0	Students will learn strategies to deal with stress, focusing on mindfulness, meditation, and basic yoga postures. Also, students will learn basic breathing techniques, ACT, and other tools to bring mental clarity, emotional balance, and focus into their daily lives. Team building activities will be incorporated into the coursework. This class counts as a Physical Education course. Numbers are limited; therefore, students may be picked based on need per SAEBRS and other classroom data.
<b>Physical Education</b> Grade: 9, 10, 11, 12 Credit: 1	The elective physical education program at CMHS is one that allows students some choice in the activities in which they will participate. At the beginning of each quarter, students will make their activity choice based on their preferences of the activities offered. Due to the number of students, classes may be closed which in turn will require students to pick an alternative activity. Activity choices are made in the following order: seniors, juniors, sophomore, and freshman. Those students who failed the previous quarter will pick their activity when everyone else has finished. If a student is absent on the day we pick activities, then a teacher will assign him/her to an activity based on availability. Once an activity choice has been made, switching activity choices is not allowed, even if you were absent. Activity choices will be closed when the maximum number (depending on the class size) has been met. This also applies to activities with fees. When offered, activities with fees will have specific dates for signing up and paying the fee. Activities may be closed to further sign ups (or fee refunded to those at the end of the list, if the list is too long). Being absent from school will not excuse missing the deadlines. Students who have been disciplined for gross misconduct or insubordinations may lose the opportunity to participate in off-campus activities. No refunds will be given due to behavior issues or excessive absences.

### Physical Education Activities

<b><u>Archery</u></b> - Archery, throughout early history, was used mainly for survival purposes, but as the development of guns and other weapons grew, archery began to gain popularity as a sport. In this class we will cover proper form, mechanics and point values associated with each color ring.	<b><u>Bowling</u></b> - Bowling is a game that requires the right attitude, persistence and a steady arm. Students can use two different techniques, straight ball and putting a slight curve or bend on the ball. It is a lifetime activity that can be enjoyed with friends and colleagues. The objective is to knock down as many pins as possible out of 10.
<b><u>Badminton</u></b> - Badminton is played with two individuals or two teams of 2 players. It is a racquet sport. The rectangular court is divided into two halves with a net in the center. It is played with a feathered projectile. The game involves the two opponents hitting the shuttlecock over the net.	<b><u>Cardio Workouts</u></b> - Cardio workouts require cardiovascular endurance, determination and shows students they can achieve anything if they set their mind to it. The objective is to get the heart rate to a better resting rate, through countless hours of training. Students will do a mixture of aerobics, plyometrics, weight training, HIIT (High Intensity Interval Training), Circuit training, sprints and long-distance runs.
<b><u>Basketball</u></b> - Basketball is a game that takes a lot of conditioning and good hand-eye-coordination. It requires students to use various skills, including teamwork, leadership and cohesiveness. The objective is to score points against the opposing team on a basket that is 10 feet high. 5 players are on the court at a time and it involves a defense and an offense. Students will learn various skills including	<b><u>Dodge-ball</u></b> - Dodge-ball requires agility, an accurate arm, and spatial awareness. Students must learn the 5 D's: Dive, Dip, Duck, Dodge and Determination. Attitude is essential along with honesty and being a good sport. The objective is to be the last one standing. The team that has one or more players still in the game is victorious.

passing, dribbling, shooting, etc.	
<b><u>Battle Ball</u></b> - Battle ball, otherwise known as 4 square, is a highly competitive game that incorporates agility, hand-eye-coordination and spatial awareness. The court consists of 4 equal squares. The objective is to bounce the ball in an opponent's square without them being able to return it. The goal is to reach the king square and stay as long as possible.	<b><u>Fitness Testing</u></b> - Fitness Testing is designed to measure the overall athletic ability of a student. It includes 40 yd. dash, 300 yd shuttle, Standing long jump, Pull-ups/flexed arm hang, Sit-ups, and Pacers. The objective is to give 100% effort to see the max potential for each student. The test is done at the beginning of the first quarter and the beginning of the 4th quarter. We will then compare those scores. The goal is to show growth.

**PE Exemptions**

Sophomores, Juniors and Seniors can choose a PE exemption for one of the following:

- Participating in a Fall, Winter or Spring Sport- you can choose to take up to two exemptions
- Sophomores enrolled in Band can take a full year PE exemption. In grades 9, 11, and 12 you qualify for a first semester PE exemption only.
- Enrollment in the Workplace Experience program (you will gain another work block)
- Enrollment in both Band and Chorus simultaneously will result in a full year PE exemption.
- Enrollment in Health
- Enrollment in Driver Education
- CEO or CAVC can choose a PE exemption however it will be replaced with a study hall for 3rd hour.

*You can indicate a PE exemption on your registration form by putting the class you are choosing to replace it on PE line (line 1) of your registration form and by having your parent initial the appropriate box at the bottom of the form.*

**MATHEMATICS**

<b>Algebra 1</b> Grade: 9 Credit: 1 <u>Required: Scientific calculator</u>	This course is the foundation for high school mathematics courses. It is the bridge from the concrete to the abstract study of mathematics. Topics include simplifying expressions, evaluating and solving equations and inequalities, and graphing linear and quadratic functions and relations. Real world applications are presented within the course content and a function's approach is emphasized.
<b>Algebra 2</b> Grade 10, 11 Credit: 1 <u>Prerequisite: Algebra 1 &amp; Geometry, graphing calculator(model T183 Plus or TI84 recommended) or teacher recommendation</u>	This course is designed to build on algebraic and geometric concepts. It develops advanced algebra skills such as systems of equations, advanced polynomials, imaginary and complex numbers, quadratics, and conic sections. The contents of this course is important for students' success on both the ACT and SAT.
<b>Calculus &amp; Analytical Geometry Honors: LCCC Math 171</b> Grade: 12 Credit: 1 <u>Prerequisite: A in Pre-Calculus and teacher approval, graphing calculator (model T183 Plus or TI84 recommended)</u>	Presents straight lines, functions, the derivative, limits and continuity, mean value theorem, chain rule, curve sketching, implicit differentiation, related rates, applications of differentiation, antiderivatives, introduction to integration, areas by integration and numerical methods. A graphing calculator is required for this course. (5 dual credit hours) <b>Please see page 5 for dual credit fee information.</b> LCCC requirements for dual credit: Math score SAT 31 or ACT 25 and 3.25 GPA requirement.

<p><b>College Algebra: LCCC Math 131</b> Grade: 11, 12 Credit 1 <u>Prerequisite: A (each semester) in Algebra 2 and teacher approval, graphing calculator(only model T183 Plus or TI84 recommended)</u></p>	<p>This course is designed for those students who have satisfactorily completed Algebra 2. Topics studied will include an in-depth study of equations and inequalities, polynomial, rational, exponential, conics, exponentials and logarithmic functions, systems of equations. LCCC requirements for dual credit: Math score SAT 28 or ACT 22 and 2.7 GPA requirement and an A in Algebra 2. ( 4 dual credit hours) <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>College Algebra</b> Grade: 11, 12 Credit 1 <u>Prerequisite: C or better in Algebra 2, graphing calculator (only model T183 Plus or TI84 recommended) and teacher recommendation</u></p>	<p>This course is designed for those students who completed Algebra 2 and do not intend to pursue a math related college major. Topics studied will include an in- depth study of equations and inequalities, polynomials, rational equations, exponentials and logarithmic functions, systems of equations and inequalities, and probability. Special attention will be given to the use of math technology to assist in these studies. This class is not for dual credit.</p>
<p><b>Geometry</b> Grade: 9, 10 Credit: 1 <u>Prerequisite: Algebra 1, scientific calculator</u></p>	<p>Geometry introduces the study of points, segments, polygons, circles, solid figures, and their associated relationships as a mathematical system. The focus is on comparisons between these figures concerning surface areas, volumes, congruency, similarity, transformations, and coordinate Geometry. Emphasis is placed on the description and use of deductive proofs and intuitive reasoning skills. Algebra I skills are used throughout the course.</p>
<p><b>Honors Algebra 2</b> Grade: 10 Credit: 1 <u>Prerequisite: B or better in Honors Geometry and teacher approval, graphing calculator required.</u></p>	<p>This course is designed to build on algebraic and geometric concepts. It develops advanced algebra skills such as systems of equations, advanced polynomials, imaginary and complex numbers, quadratics, and conic sections. It also introduces matrices and their properties. The contents of this course are important for students' success on both the ACT and SAT. A "B" average or better is required for continued enrollment in this accelerated class.</p>
<p><b>Honors Geometry</b> Grade: 9 Credit: 1 <u>Prerequisite: A average in 8th grade Algebra 1 and teacher approval, scientific or graphing calculator required.</u></p>	<p>This course offers students the opportunity to accelerate their progress in mathematics to include more topics and to delve more deeply into the course content when compared with regular Geometry. The students should expect some independent study and additional time requirements outside of the classroom. Permission to enroll in Honors Geometry is contingent upon receiving an "A" in Algebra 1. A "B" average or better is required for continued enrollment in this accelerated class.</p>
<p><b>Pathway to College Math</b> Grade: 12 Credit: 1 <u>Prerequisite: Completion of Algebra 1, Geometry and Algebra 2 and teacher recommended.</u></p>	<p>This transitional math course is for students who do not meet the requirements for senior-level dual credit math courses. Students who qualify for non-dual credit College Algebra may want to take this course to ensure they do not need to remediate in college. Successful completion of this class will qualify a student for any math class at Lewis and Clark Community College with a prerequisite of Math 118 or lower (transfer-level Math 138 General Ed Math and Math 145 General Ed Statistics). In this Quantitative Literacy course, students will focus on basic statistics, data analysis, problem solving, and quantitative literacy in real world applications. Students who successfully complete this course will have 18 months to enroll in a credit-bearing class at any IL community college and several IL universities.</p>
<p><b>Pre-Calculus Honors</b> Grade: 11, 12 Credit: 1</p>	<p>This course is designed to give students the skills they need for the study of Calculus. Students will study the theory of functions and graphs, including algebraic and polynomial functions, exponential and logarithmic functions, and trigonometric</p>



<p><u>Prerequisite: B or better in Honors Algebra 2 and teacher approval. graphing calculator required.</u></p>	<p>functions. Students will also study applications of trigonometry, including trigonometric identities and equations. The content of this course is important for students' success on both the ACT and SAT.</p>
<p><b>Statistics Honors:</b> <b>LCCC Math 145</b> Grade: 11, 12 Credit: 1 <u>Prerequisite: A in Algebra 2 or College Algebra, B or better in Pre-Calculus, and teacher approval (graphing calculator model T183 Plus or TI84 recommended)</u></p>	<p>This course helps students develop an understanding of the main ideas of statistics and useful skills for working with statistical data. Topics covered include normal distributions, examining relationships, designing samples and experiments, probability models, binomial and geometric distributions, testing for significance, confidence intervals, and using tables to solve statistical problems. LCCC requirements for dual credit: Math score SAT 25 or ACT 19 and 2.7 GPA requirement. (4 dual credit hours) <b>Please see page 5 for dual credit fee information.</b></p>

## SCIENCE

<p><b>Biology 1</b> Grade: 9 Credits: 1</p>	<p>Biology is a life science course designed for incoming freshmen . Topics covered can include an introduction to biology, microscopes, cellular structure, biochemistry, heredity, DNA, photosynthesis and respiration, mitosis and meiosis, protein synthesis, biotechnology, evolution, classification, and ecology. Students are required to complete regular homework assignments and participate in laboratory activities. Some research projects may be required.</p>
<p><b>Biology 1 Honors</b> Grade: 9 Credits: 1 <u>Prerequisites: 8th grade teacher recommendation</u></p>	<p>Biology Honors is designed for students with above-average science and math abilities. Students will undertake detailed studies of the properties of living things, the structure, function, and biochemistry of cells, photosynthesis and cellular respiration, cell reproduction, the principles of genetics, DNA structure and function, protein synthesis, evolution, and ecology. The course is designed for students who intend to pursue a career in the life sciences such as medicine and medical research (plant and animal), genetics and genetic research, ecology, conservation, or teaching. Students who are academically competitive may also take this course regardless of their career aspirations. Class time includes lecture, discussion, and investigative laboratory work. Students will write essays and formal lab reports, as well as conduct collaborative and independent research. Good organizational skills will be beneficial.</p>
<p><b>Biology 2 Honors</b> Grade: 11, 12 Credits: 1 <u>Prerequisites: B or better in both Biology 1 and Chemistry 1, Cumulative GPA of 3.0 or higher</u></p>	<p>Biology 2 is structured for students that have a special interest in this field and seek a higher level of knowledge within its specialized areas. The major areas of study for the first semester are botany; and for the second semester, zoology. Some dissections are included in this course. Elements of scientific writing are taught and utilized.</p>
<p><b>Chemistry 1</b> Grade: 10, 11, 12 Credits: 1 <u>Prerequisites: B or better in Biology and B or better in Algebra 1</u></p>	<p>Chemistry is the science dealing with composition, structure, and properties of matter and the changes that matter undergoes. This course will introduce students to the fundamental principles of chemistry and problem-solving techniques.</p>
<p><b>Chemistry 2 Honors</b> Grade: 12 Credits: 1 <u>Prerequisites: B average or better in</u></p>	<p>Chemistry 2 is a more detailed look at the concepts of Chemistry 1. Chemistry 2 is a weighted course and is designed for serious students who plan to pursue a degree in a field of science.</p>

<u>Chemistry 1 or teacher recommendation, Cumulative GPA of 3.0 or higher</u>	
<b>Earth Science A</b> Grade: 10, 11, 12 Credits: .5 <u>Prerequisites: completion of one year of science</u>	This course focuses on the study of scientific inquiry, mapping the Earth's surface, properties of rocks and minerals, theory of plate tectonics, and forces that shape the Earth.
<b>Earth Science B</b> Grade: 10, 11, 12 Credits: .5 <u>Prerequisites: completion of one year of science</u>	This course goes well with Earth Science A but is not dependent on it. This course focuses on the processes of weathering and erosion, development of the geologic time scale, Earth's atmosphere, weather and climate patterns, and structure and composition of the solar system.
<b>Environmental Science A</b> Grade: 10, 11, 12 Credits: .5 <u>Prerequisites: completion of one year of science</u>	This course focuses on the ecosystem structure and the role of organisms within ecosystems. Endangered species, population dynamics, chemical cycles, and biome characteristics are studied. Reading, report writing, and projects are also required.
<b>Environmental Science B</b> Grade: 10, 11, 12 Credits: .5 <u>Prerequisites: completion of one year of science</u>	This course goes well with Environmental Science A but is not dependent on it. This course focuses on environmental problems such as overpopulation, energy shortages, land, air, and water pollution, recycling, and how to solve environmental problems. Reading, report writing, and projects are required.
<b>Physics Honors</b> Grade: 11, 12 Credits: 1 <u>Prerequisites: B or better in Chemistry and Geometry, Cumulative GPA of 3.0 or higher</u>	This course, which relies heavily on mathematics, focuses on interactions of motion, force, work, energy, heat and temperature, thermodynamics, waves, electricity, and magnetism. Physics is recommended for students who plan to pursue careers in any field of science. A "C" average or consent of a teacher/administrator is required for continued enrollment in this accelerated course.

## SOCIAL SCIENCES

<b>American Heroes 1</b> Grade: 9 Credit: .5	Designed for transition from middle school to high school, this course will offer the student an opportunity to develop an in-depth knowledge of those Americans who have made positive contributions to political, social, economic issues, the military, sports and to the fine arts throughout American history. The study of these prominent American citizens will cover the colonial period to the Present.
<b>Civics</b> Grade: 9 Credit: .5	This required course for high school freshmen will examine the foundation, structure and function of American systems of government at the national, state and local level. Students will also gain an understanding of the roles and responsibilities of citizens to participate in the political process, and the relationship of the individual to the law and legal system. As a state requirement, students in the class of 2020 and beyond will complete and pass the Illinois and United States Constitution exams in this class. A community service project is also required for each student to complete before the end of the semester. Students must pass the Illinois and U.S. Constitution exams, as well as the course to fulfill a state mandate.

<p><b>Current Events</b> Grades: 12 Credit: .5</p>	<p>A senior course in social science designed to present and expose 12th grade students to local, national, and international events and to provide a foundation in the economic, political, and social conditions that are currently taking place in both the United States and the world community.</p>
<p><b>Geography</b> Grades: 9, 10 Credit: .5</p>	<p>Geography is designed to acquaint students with world geography and culture, while emphasizing social science, critical thinking, and test-taking skills. *an emphasis will be placed on basic social science skills.</p>
<p><b>Military History</b> Grade: 11, 12 Credit: .5 <u>Prerequisite: Student must have passed previous social studies courses.</u></p>	<p>Combining primary and secondary source analysis. Military History will explore the evolution of armies and their campaigns spanning from ancient through medieval history with an emphasis on warfare in Europe and Asia. Students will become familiar with military history terms and gain an insight into military theory from Sun Tzu through Clausewitz. This class will also examine the fighting styles, troop organization and weapons with an emphasis on the generals, battles and wars spanning from the classical Greek era, ancient Rome, the Viking age, the rise of the samurai and the Crusades.</p>
<p><b>Psychology:</b> <b>LCCC PSYC 131</b> Grades: 12 Credit: .5 <u>Prerequisite: GPA must be 3.2 or higher</u></p>	<p>Students become familiar with basic psychology and human behavior. During the semester, students will be introduced to a wide variety of subdivisions within psychology including abnormal psychology, developmental psychology, personality, motivation, psychological testing, and intelligence. Theories of learning and a brief introduction to statistics are also covered. Fundamental aspects of counseling are explored in the hope that students will develop a better understanding of themselves and others. Please see page 5 for dual credit fee information.</p>
<p><b>Sociology</b> Grade: 11, 12 Credit: .5 <u>Prerequisite: Student must have passed previous social studies courses.</u></p>	<p>Sociology is designed to expose students to the principles behind the development and structuring of human society. The course will also look at the dynamics that govern interaction between differing social groups in a pluralistic, globalized society, using modern history and current events as case studies.</p>
<p><b>U. S. History</b> Grades: 11 Credit: 1</p>	<p>U.S. History is a survey course beginning with the turn of the 20th century, as the US became a world power, and continuing into the 1970s, the era of Vietnam and Watergate.</p>
<p><b>U. S. History Honors:</b> <b>LCCC 231</b> *this class is weighted Grade: 11 Credit: .5 <u>Prerequisite: Must have been enrolled in Honors English 3. Requesting this class does not guarantee that it will work/fit in a student's schedule. If requested and the counselor is unable to make it work, then student will be put in regular U.S. History.</u></p>	<p>Dual Credit U.S. History is a college level survey course that allows the student to earn college credit while still in high school. It is intended to be, and is structured as, a demanding and rigorous course of study. Coursework consists largely of readings, lectures, and discussions. Four unit tests, a research paper, and a book review comprise much of the course assessments. This course traces the political economic, social and intellectual and religious evolution of American institutions, customs and values from fifteenth-century colonization to 1877. <b>Please see page 5 for dual credit fee information.</b></p>
<p><b>U. S. History Honors:</b> <b>LCCC 232</b> *this class is weighted Grade: 11 Credit: .5</p>	<p>Dual Credit U.S. History is a college level survey course that allows the student to earn college credit while still in high school. It is intended to be, and is structured as, a demanding and rigorous course of study. Coursework consists largely of readings, lectures, and discussions. Four unit tests, a research paper, and a book review comprise much of the course assessments. This course explores the shift in national emphasis from</p>

<p><u>Prerequisite: Must have been enrolled in Honors English 3. Requesting this class does not guarantee that it will work/fit in a student's schedule. If requested and the counselor is unable to make it work, then student will be put in regular U.S. History.</u></p>	<p>basic agrarianism to an industrial society, 1877–present. Please see page 5 for dual credit fee information.</p>
<p><b>World History</b> Grades: 10 Credit: 1</p>	<p>First semester, students study the Renaissance through the French Revolution. During the second semester, the focus is on the development of modern nations through inventions, cultural advancements, and democratic principles up to and including the Great War and the rise of communism and fascism. <b>**Writing intensive course</b></p>

## TECHNOLOGY AND ENGINEERING EDUCATION

***Each student, to comply with the State Law, will be issued factory safety glasses with side shields. If lost, the student is responsible for purchasing a replacement pair.***

<p><b>Advanced Construction Trades</b> 17002A002 Grades: 10, 11, 12 Credit: .5 <u>Prerequisites: C or better in Construction Trades with teacher recommendation</u></p>	<p>This course will build upon the previous construction trades class. Additional planned learning activities allow students to further understand the technical skills of carpentry and finish work. Instruction includes safety principles and practices, recognition of standard lumber sizes, foundation layout methods, building concepts and more. <b>Project Fee: \$20 will be charged to the student's MySchoolBucks account.</b></p>
<p><b>Construction Trades</b> 17002A001 Grades: 10, 11, 12 Credit: .5 <u>Prerequisites: C or better in ITE or teacher recommendation</u></p>	<p>This course provides experiences related to the erection, installation, and maintenance of residential buildings and related fixtures. Planned learning activities allow students to understand fundamental principles and methods, and develop technical skills related to masonry, carpentry, and finish work. Instruction includes safety principles and practices, recognition of standard lumber sizes, foundation layout methods, building concepts and procedures, local, state, and national codes, cost estimating, and blueprint reading. <b>Project Fee: \$20 will be charged to the student's MySchoolBucks account.</b></p>
<p><b>Drafting</b> 21102A002 Grades: 10, 11, 12 Credit: .5 <u>Prerequisites: C or better in ITE or teacher recommendation</u></p>	<p>Drafting introduces students to the technical craft of drawing illustrations to represent and/or analyze design specifications and then refine the skills necessary for this craft. This course uses exercises from a variety of applications to provide students with the knowledge and experience to develop the ability to perform freehand sketching, lettering, geometric construction, and multi-view projections and to produce various types of drawings (working, detail, assembly, schematic, perspective, and so on). Computer-aided drafting (CAD) systems are introduced and used to fulfill course objectives. Students also gain experience using professional drafting equipment and are exposed to career opportunities in drafting related fields.</p>
<p><b>Introduction to Technology and Engineering (ITE)</b> 21052A001 Grades: 9, 10 Credit: 1</p>	<p>Introduction to Technology &amp; Engineering is comprised of the following areas: welding, construction, and electricity and other areas as applicable. Production, transportation, communication, energy utilization and engineering design will be introduced in this orientation course. This course will cover the resources, technical processes, industrial applications, technological impact and occupations encompassed by that system. <b>Project Fee: \$20 will be charged to the student's MySchoolBucks account.</b></p>
<p><b>Welding Technology</b> 13207A003</p>	<p>This course assists students in gaining the knowledge and developing the basic skills needed to be successful in welding technology. Units of instruction include arc, TIG and</p>

<p>Grades: 10, 11, 12          Credit: .5  <u>Prerequisites: C or better in ITE or teacher recommendation</u></p>	<p>MIG welding, metallurgy, cutting metal using arc, plasma, and oxy-gas. In addition, students learn the basics of blueprint reading, precision measuring, layout, and production process planning. Safety practices are stressed throughout this course. <b>Project Fee: \$20 will be charged to the student's MySchoolBucks account.</b></p>
<p><b>Welding Technology II</b>          13207A001          Grades: 10, 11, 12          Credit: .5  <u>Prerequisites: C or better in Welding Technology with teacher recommendation</u></p>	<p>This course builds on the skills and concepts introduced in Welding Technology and provides more in-depth skill development in various types of welding including horizontal, vertical, overhead, and circular techniques. Students also explore the use of robotic and automated production welding. <b>Project Fee: \$20 will be charged to the student's MySchoolBucks account.</b></p>
<p><b>Welding Technology III</b>          13207A002          Grades: 11, 12          Credit: .5  <u>Prerequisites: C or better in Welding Technology II with teacher recommendation</u></p>	<p>This course builds on skills and concepts from Welding Technology and Welding Technology 2. Welding Technology 3 will be concentrating mainly on learning how to TIG weld. Gas Tungsten Arc Welding skills will be taught and learned in this course. <b>Project Fee: \$20 will be charged to the student's MySchoolBucks account.</b></p>
<p><b>Welding Technology IV</b>          13207A002          Grades: 11, 12          Credit: .5  <u>Prerequisites: Students will have taken the three previous Welding Technology courses. Teacher recommendation is required to take this class.</u></p>	<p>Welding Technology 4 is a project based course. Students will concentrate on designing and building a large project. Examples: trailers, barbeque grills or smokers, or fire pits. <b>Project Fee: \$20 will be charged to the student's MySchoolBucks account.</b></p>

### JUNIOR ONLY OPTION

<p><b>College Readiness: SAT Prep</b>          Grade: 11          Credit: .5</p>	<p>Civic Memorial High School's College Readiness class is designed to help prepare students for standardized tests such as the SAT. This class is a test prep class that focuses extensively on testing taking skills for the SAT. A teacher will provide instruction in core academic areas to help students attain proficiency in state and national standards and prepare for the academic rigor of the college experience. Students may be eligible for a PE waiver based on needs related to their 4-year plan.</p>
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### SENIOR ONLY OPTIONS

The following programs are all off-campus programs. You will need to have your driver's license and provide your own transportation. You must fill out an application for each of these programs and turn it in with your registration form.

**COLLINSVILLE AREA VOCATIONAL CENTER (CAVC)**

Civic Memorial is partnering with the Collinsville Area Vocational Center to offer students opportunities that we do not offer here at CM in order to better help a student on a chosen career path. Students chosen for the program will be at the vocational center for the last half of the day(Periods 4-7).

In order for a student to be considered for this opportunity they must obtain an application from the school counseling office and return it with their registration form. The applications will be reviewed, and attendance, discipline and credit status will be taken into consideration before a position is offered to the student. After a student is found to have met the CM criteria, then they will be asked to fill out the Collinsville Area Vocational Application and Collinsville Area Vocational Staff will then let us know if students have earned a spot for their program of interest. **Students must have their own transportation.**

***THE FOLLOWING CLASSES ARE OFFERED AT CAVC:***

**Auto Body**

ISCC: 09306V/20116A001/U309-U310

Credit: 4

This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.

Instruction will emphasize safety principles and practices including hazardous materials, auto body nomenclature, the function of individual components, the use of parts manuals activities related to writing and calculating damage estimates, the identification of replacement parts including the use of auto body fillers, the use of plastic/glass fillers and special repair tools, refinishing problems, and paint preparation procedures. This course provides learning experiences designed to allow students to gain knowledge and skills in repairing automotive bodies and fenders. Planned learning activities in this course are balanced to allow students to become knowledgeable in the fundamental aspects of auto body repair methods and techniques, and to develop practical skills in the basic operations required to prepare the automobile for final paint application. Instruction emphasizes safety principles and practices, hazardous materials, auto body nomenclature, the function of individual components, the use of parts manuals, the identification of replacement parts, the use of auto body fillers, the use of plastic/glass fillers, and special body repair tools, refinishing problems, and paint reparation procedures. Practical activities relate to experiences in writing and calculating damage estimates, removing, and installing body panels, trim, and glass; straightening by using hammers, bucks, and jacks; and smoothing by filing, grinding, and using fillers. Students also learn to prime the area to be painted and prepare the surface for final paint application. These experiences and skills are related to metal, fiberglass, or urethane components. This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.

**Automotive Mechanical Technology**

ISCC: 09307V/20104A001/T309-T310

Credit: 4

Do you like to work with your hands? Do you want to learn how everything works? Do you like lots of tools? If so, this is the class for you. This class will cover the introduction to the automotive industry. First, the class will cover introductory levels beginning with shop safety practices and automotive tool use. The students will learn all the maintenance aspects of modern vehicles. The cars we work on are school cars, student cars, and student friends' cars. Brakes, suspension, steering, and alignment will be the first systems covered. Next, the students are required to disassemble an engine completely. Students will inspect the engine, measure with precision tools and machines as needed. When the engine is assembled the fuel and ignition systems will be installed and the engine is test run on a stand. The students will learn all procedures involving an engine rebuild. They will be able to apply their skills to diagnose engine problems. This course introduces students to the basic skills needed to inspect, maintain, and repair automobiles and light trucks that run on gasoline, electricity, or alternative fuels. Instructional units include engine performance, automotive electrical system, integrated computer systems, lubrication, exhaust, and emission control, steering and suspension, fuel systems, cooling system, braking, and powertrain.

**Building Trades**

This course is designed to provide the student with many learning experiences that

<p>ISCC: 09310V/17002A0001  Credit: 4  This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.</p>	<p>will allow students to become knowledgeable of fundamental principles and methods and to develop technical skills related to house construction with special emphasis placed on craftsmanship. Projects include all phases of house construction. The students are given the opportunity to receive thorough training on all the various hand and power tools used in the trade. Instruction includes safety principles and practices; recognition of standard lumber sizes; foundation layout methods; house framing; insulating methods and materials; drywall applications and finishing; observe and demonstrate the installation of plumbing fixtures/systems; observe and discuss the installation of electrical fixtures. This course provides experiences related to the erection, installation, and maintenance of residential buildings and related fixtures. Planned learning activities allow students to understand fundamental principles and methods, and develop technical skills related to masonry, carpentry, and finish work. Instruction includes safety principles and practices, recognition of standard lumber sizes, foundation layout methods, building concepts and procedures, local, state, national codes, cost estimating, and blueprint reading. The first year is spent in the building trade shop learning the basics of home construction. All learning experiences are designed to allow the students to acquire job entry skills and knowledge. This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.</p>
<p><b>Clinical Health Occupations</b>  ISCC: 07305V/14051A001/J305-J306  Credit: 2  *This course is only a one semester course that can either be placed in either semester. Semester placement will be decided by CAVC.</p> <p><i>This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.</i></p>	<p>The course is composed of a combination of subject matter and experiences designed to perform tasks of individuals receiving nursing services. The student learns those competencies needed to perform as a nurse assistant under the direction of the registered nurse. The units of instruction should include the role of the nurse assistant while covering general health care topics; medical terminology; patients /clients and their environment; special feeding techniques; psychological support and, in the long term and terminal illness, death and dying (e.g., chronically ill, children, new mothers, and so on); and all other basic nursing skills. Topics covered typically include normal growth and development, feeding, transporting patients, hygiene, and disease prevention; basic pharmacology; first aid and CPR; observing and reporting; care of equipment and supplies; doctor, nurse, and patient relationships and roles; procedure policies; medical and professional ethics; and care of various kinds of patients. In order to have an approved nurse assistant program (one in which the students are eligible to sit for the certifying exam), the program must be approved by the Illinois Department of Public Health. Psychomotor skills will also include maintaining a safe environment, bed-making, patient personal care, vital signs, and hand washing. A clinical practice requirement of forty hours at a local nursing home is a part of the student requirement. This course is approved by the Illinois Department of Public Health as a Certified Nursing Assistant Training Program. Students qualified may take the certification test for nurse assisting at the end of the school year. Students will also have the opportunity to earn CPR certification while enrolled in this program. This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course. Dual credit from Southwestern Illinois College is earned for Nurse Assisting (7 credit hours) and Medical Terminology (3 credit hours) for a total of 10 credit hours.</p>
<p><b>Criminal Justice</b>  ISCC: 07302V/15051A003/L320-L321  Credit: 4</p> <p><i>This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.</i></p>	<p>This course is designed to prepare students to enter the fields of law enforcement and the criminal justice system. Instruction includes the history of law enforcement and the legal system, report writing and recordkeeping, criminal investigation techniques, and routine police procedures. Students learn how to use communications and dispatch equipment, perform proper search and seizure techniques, conduct basic criminal investigations, and execute correct pursuit and arrest procedures. Instruction also includes patrolling techniques, private security operations, traffic investigations, and community relations. Students will have an opportunity to study the criminal justice system and its three major components—policing, courts, and corrections. This course includes history and</p>

	<p>philosophy, as well as current trends in the administration of justice in a democratic society. Students will be introduced to patrolling techniques, communication skills used in the field, i.e. communicating with the public, radio communications, reporting, and records. The students will have an opportunity to observe police demonstrations and listen to guest speakers. Employability skills include reading, writing, understanding law-related material and math for law enforcement personnel; police safety; developing pride and trust, teamwork, responsibility, and dependability.</p>
<p><b>Cyber Security</b> ISCC: 10303V/10252A001 Grade: 12 Credit: 3</p>	<p>This cybersecurity course will introduce students to the concepts of cybersecurity. This course will provide students with the knowledge and skills to assess cyber risks to computers, networks, and software programs. Students will learn how to create solutions to mitigate cybersecurity risks. This course will also cover the legal environment and ethical computing behavior related to cybersecurity.</p>
<p><b>Dental Assisting</b> ISCC: 07306V/14054A001 Credit: 2 *This course is only a one semester course that can either be placed in either semester. Semester placement will be decided by CAVC.</p>	<p>An intensive study covering various aspects of dentistry including proficiency in dental assisting. This course is designed to give the student a hands-on look at the field of dentistry and what each profession entails. Hands-on experience will be obtained through dental office rotations, use and practice in the dental clinic on campus, research projects, children identification, oral hygiene instruction to elementary school children, associational involvement, visits with their legislator, and law and ethics. It will further allow the student the opportunity to become a Registered Dental Assistant in the state of Illinois and learn dental assisting skills for the workplace.</p>
<p><b>Electronics</b> ISCC: 09302V/17104A001/L313-L314 Credit: 4 This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.</p>	<p>The purpose of this course is to provide the students with a broad background in the theory of electronics and its applications within the electronics field. Emphasis is placed upon 1) applying theory to practical laboratory learning experience and safety principles and practices 2) constructing experimental circuits. Activities include experience in troubleshooting and repairing selected components found in circuit boards. 3) Informing students about the variety of specialty areas, categories of work relevant to the field and equipment requirements, and opportunities that lead to successful employment. 4) Provide the opportunity for students to become skilled in using the common test equipment and tools used to construct, install, measure and repair electrical wiring and cabling, and electrical/electronic systems and equipment. This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course. A strong math background is essential for the successful completion of this course. This course introduces students to the skills needed to service, repair, and replace a wide range of equipment associated with automated or instrument-controlled manufacturing processes. Planned learning activities in this course allow students to become more knowledgeable in the fundamental principles and theories of electrical/electronic and hydraulic/pneumatic equipment as applied to instrumentation devices and digitally encoded radio equipment. Instruction also includes safety principles and practices, semiconductors and transistor theory, 244 electrical parameters and circuits, electronic component function and identification, and the use and care of related hand tools, power tools, and test equipment.</p>
<p><b>Landscape Management</b> ISCC: 09311V/18051A001 Credit: 3</p>	<p>This Turf and Landscape Management course will provide instruction that incorporates plant science, soil and growing media mixtures, plant identification and optimal environments, and landscape design. This course emphasizes applying such knowledge and skill to the design, establishment, and maintenance of lawns, parks, open spaces, golf courses, and other sports facilities.</p>
<p><b>Precision Machining Technology</b></p>	<p>This course will place a strong emphasis on advanced layout, measurements, basic bench procedures, and basic machine operation. CNC programming and machining will</p>



<p>ISCC: 09308V/13203A001/M305-M306 Credit: 4</p> <p><i>This is a dual credit course, which provides students the opportunity to receive college credit for successful completion of this course.</i></p>	<p>be introduced with an emphasis on manual G and M code programming. Job opportunities and work-related skills needed in the machining field are taught throughout the course of this class. This course also includes a sequence of tasks planned to provide educational experiences that will enable students to develop advanced-level competencies needed for employment and/or continual education. This includes advanced processes on the lathe, milling machine, and surface grinder. This course will be offered under the dual credit agreement with SWIC offering students the opportunity to earn college credit.</p>
<p><b>Urban Agriculture</b> ISCC: 09312V/18309A001 Credit: 3</p>	<p>This course will explore the principles and practices of urban agricultural production. Topics typically include urban crop production, harvesting, and management strategies. Other topics may include ethical, social, and environmental impacts of food and urban farming, and urban agriculture as a social movement. Participation in FFA student organization activities and Supervised Agricultural Experience (SAE) projects is an integral course component for leadership development, career exploration, and reinforcement of academic concepts.</p>

**CREATING ENTREPRENEURIAL OPPORTUNITIES (CEO)**

<p><b>LCCC BUSN 231 &amp; MGMT 239</b> 12053A001 Credit: 2 Prerequisite: Cumulative GPA of a B or higher and completion of 1 or more classes in Business, Marketing and Computer Applications. Selection based on teacher recommendation and interview process.</p> <p style="text-align: center;"><i>STUDENT MUST FILL OUT AN APPLICATION AND TURN IT IN WITH THE REGISTRATION FORM. ONCE ACCEPTED INTO THE PROGRAM BY CMHS. STUDENTS WILL THEN FILL COMPLETE A SEPARATE APPLICATION FOR THE PROGRAM.</i></p>	<p>This class is recommended for self-motivated students who are interested in business. CEO is a year-long course designed to utilize partnerships that provide an overview of business development and processes. The local business community partners with area schools to create project-based experiences for students by providing funding, expertise, meeting space, business tours and one-on-one mentoring. Students visit area businesses, learn from guest speakers, participate in a class business, write a business plan, and start and operate their own business. Business concepts learned through the CEO class are critical 21st century skills: problem solving, teamwork, self-motivation, responsibility, higher order thinking, communication, and inquiry. These skills are the heart of student development throughout the course. This class meets for 1 ½ hours each school day from 7:30am-9:00am in a variety of businesses. This is an off-campus course. All students are required to pass a college level reading test administered by LCCC in order to qualify for dual credit. Students must have their own transportation. Enrollment in dual credit is optional. <b>Please see page 5 for dual credit fee information.</b></p>
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**Lewis and Clark Community College(LCCC) Partnership Programs**

<p><b><u>Student must fill out an application and turn it in with registration form. Once accepted into the program by CMHS. Students will then fill a completely separate application out for the program of choice.</u></b></p>	
<p><b>Fire Science</b> Credit: 4</p>	<p>All cadets will follow the complete Basic Operations Firefighter curriculum which will include the cognitive and psychomotor components to Basic Operations Firefighter, Hazardous Materials Operations, Fire Service Vehicle Operator, and Emergency Medical Responder. As students' progress through graduated skill evolutions, drills are added with increasing complexity to challenge and evaluate firefighter capabilities. Drills simulate real life emergency scene situations. Students successfully completing the program will be awarded a Firefighter – Basic, Certificate of Completion and 15.5 college credits. This is an off-campus course. Students chosen for the program will be at the fire science training center in Bethalto for the last half of the day(Periods 4-7). All students are required to pass a college level reading test administered by LCCC in order to qualify for dual credit. Students must have their own transportation. Enrollment in dual credit is</p>

	optional. Please see page 5 for dual credit fee information.
<b>Welding</b> Credit: 4	<p>Students will complete Oxyfuel Cutting and Welding (WELD 190), Shielded Metal Arc Welding 1(WELD 194), Shielded Metal Arc Welding 2(WELD 195) and Shielded Metal Arc Welding 3(WELD 196).</p> <p>This is an off-campus course. Welding Tech students will attend classes at the Lewis &amp; Clark Community College Godfrey campus during periods 4-7. At the completion of the school year, students will earn 12 credit hours toward a Certificate in Welding. Students must have their own transportation. Enrollment in dual credit is optional. Please see page 5 for dual credit fee information.</p>

<b>SENIOR STUDY HALL</b>	
<p>Students may elect not to carry a full course load during their senior year. Eligible students will need to have obtained a minimum of 20.5 credits at the end of the sixth semester. Students who meet the requirements may drop up to 0.5 credit (1 class) per semester. Student-athletes interested in playing their sports in college should consider and familiarize themselves with the eligibility requirements of the NCAA clearinghouse before making course changes. We cannot guarantee that students will have their courses in succession based on their requests. Students wanting to be considered for valedictorian/salutatorian must carry a full class load. Additionally, those wanting silver medallion status must carry all seven classes. Those who indicate a desire to drop classes should indicate the information on their registration form by writing Study Hall in place of a semester elective. The Study Hall will fall in the 1st or 7th period of the day. Students will not be allowed to request where the study hall falls. Study Hall's will be placed where it works best with the students' chosen courses. Seniors will earn 0 credit for the study hall</p>	

<b>WORK BASED LEARNING</b>	
<p><b>Work-Based Learning:</b> LCCC CDV 130 22153A001 Credit: 1 See job site criteria below</p> <p style="text-align: center;"><i>STUDENT MUST FILL OUT AN APPLICATION AND TURN IT IN WITH THE REGISTRATION FORM.</i></p>	<p>The Workplace Experience is a structured method of combining classroom-based education with practical work experience. The work release hours provide academic credit for structured job experience. Students are released from school for their paid or unpaid workplace experience and participate in related classroom instruction. Students are required to work at least 4 hours per week for each class hour they are released. A qualified vocational coordinator is responsible for supervision. Written training agreements and individual student training plans will be developed and agreed upon by the employer, student, and coordinator. The coordinator, student, employer assume compliance with federal, state, and local laws and regulations. Classroom instruction the first semester assists the student in examining the components of career choice. The focus is on career awareness, personal awareness, and educational awareness as they relate to the progress of career choice. Planning skills and self-assessment instruments will help identify career options. Decision-making strategies, resume writing, interviewing skills and job search techniques will be reviewed. Dual credit through LCCC for the first semester of classroom instruction is optional. Classroom instruction the second semester focuses on personal skills, decision-making skills, and employability skills that will help create a</p>

foundation for students. Skills for success such as teamwork, problem solving, communicating on the job and leadership are also covered. An application is necessary for registration. A good attendance record is also required. **Please see page 5 for dual credit fee information.**

### Job Site Description Criteria

Students employed in cooperative education programs are restricted as to the type and location of jobs they may hold. The program supervisor will make the determination as to whether a job provides suitable training. The program supervisor may reject as inappropriate any job site, description, supervision or schedule should he/she feel any of these are not suitable training or in the student's best interest. Students employed in cooperative education programs are restricted as to the type and location of jobs they may hold. The program supervisor will make the determination as to whether a job provides suitable training. The program supervisor may reject as inappropriate any job site, description, supervision or schedule should he/she feel any of these are not suitable training or in the student's best interest.

The following restrictions will also apply:

1. The work must be challenging and worthy of the student's time and effort.
2. The work must be related to the student's program of study and/or career goal.
3. The employer must be an established business or public institution.
4. The work site may not be a residential property.
5. The student's immediate supervisor may not be a relative and employment by relatives is discouraged.
6. The student must be able to furnish proof of employment such as pay stubs.
7. The student may work a varying schedule, but employment must be continuous and minimum number of hours depending on the program.
8. The employer must have a reputation for ethical business practices and provide good adult role models and a safe, healthy, and morally acceptable working environment.
9. The work site must be within 20 miles of CMHS and in Illinois.
10. A student must be on schedule to graduate with his/her class in order to qualify for cooperative education programs.
11. A student's junior year attendance record will be taken into consideration before a student is approved for the work program.
12. Administration will have final approval on students for the work program

**Parents must attend a mandatory meeting if their students are interested in the work program**

## GENERAL COUNSELING INFORMATION

### Transcripts:

Seniors wishing to have transcripts sent to colleges and/or scholarship committees can log into their parchment account to have them send or email a request to Mrs. Diveley in the counseling office at [tdiveley@bethalto.org](mailto:tdiveley@bethalto.org). No final official transcript will be sent to colleges and/or scholarship committees until a student's fee balance (ID's, lost books, etc.) is paid in full. Students must request their transcript since it is their personal record.

### Testing:

ACT: Colleges use this test as an admission factor. The test contains four curriculum-based tests that measure academic achievement in the areas of English, reading, math and science as well as an optional Writing Test. ACT tests are given on national test dates held on various Saturdays throughout the year. Students wishing to apply to college should consider taking their first ACT examination during December of their junior year. The ACT can be taken as many times as needed and the scores never average. There is a fee to take the ACT. To check test dates, apply online or for more information, please go to [www.actstudent.org](http://www.actstudent.org)

2024 ACT TEST DATES	
Test Date	Registration Deadline
April 13, 2024	March 8, 2024
June 8, 2024	May 3, 2024
July 13, 2024	June 7, 2024

**PSAT/NMSQT:** The Preliminary SAT/National Merit Scholarship Qualifying Test is a standardized test that provides first hand practice for the SAT Test. It also gives students a chance to enter the National Merit Scholarship Corporation scholarship programs. This test is given on a Wednesday in October and is open to junior students. There is a fee for this test. For more information, please go to [www.collegeboard.com](http://www.collegeboard.com)

**PSAT:** The Preliminary SAT Test is a standardized test that provides first hand practice for the SAT Test. The state of Illinois provides this test to freshman (PSAT9) Sophomores (PSAT10) in the Spring for no charge.

**SAT:** Colleges use this test as an admission factor. The SAT is a reasoning test, which assesses how well you analyze and solve problems. The SAT includes a Critical Reading, Mathematics, and Writing section. SAT tests are given on national test dates held on various Saturdays throughout the year. Juniors and seniors typically take the SAT. There is a fee to take the SAT. To check test dates, apply online or for more information, please go to [www.collegeboard.com](http://www.collegeboard.com) At this time, SAT serves as our state test. **All Juniors will receive a free school day SAT in the Spring of their Junior year.**

2024 SAT TEST DATES	
Test Date	Registration Deadline
June 4, 2024	April 23, 2024
July 13, 2024	May 21, 2024

**Reporting of Test Scores**

The state requires schools to have student permission in order to include student test results for college admissions exams (ACT & SAT) on a student's transcript. Student permission will be collected in January of the student's Junior year. It is the student's choice if they want to include this testing information on the transcript. However, a decision not to do so places the burden on the student to have their scores sent through ACT and/or SAT to colleges and scholarship committees. The CMHS registrar will automatically amend a test score if the retake score is better for the student. We make it our goal for students to have the best test score representation possible on their transcripts.

**Scholarships and College Representatives:**

Beginning very early each school year, the counseling office announces scholarship opportunities and continues to announce them as notifications of new scholarships are received. This process continues throughout the spring. These are listed on the Civic Memorial School Counseling website under the Scholarship tab. Students need to pay careful attention to deadlines for these scholarships and to use courtesy when asking for recommendations or letters from teachers/counselors. More than one week's time is generally needed to do a good job with these.

The counseling office also hosts several college representatives every year. Interested juniors and seniors should get a pass from the counseling office at least one day in advance. Visits can be found on the school counseling website under the College and Military visits tab, in the daily announcements and scrolling on the informational board in the commons. Teachers will use their discretion in allowing students to be excused from class in order to meet with a representative or a recruiter. Attendance at representative meetings is taken in the counseling office.

### **The Letter of Recommendation:**

Letters of recommendation are written about you, by someone who knows you, and they are sent to help you earn a scholarship, get a job, become accepted at the school of your choice, etc. Very often these letters are the deciding factor in the granting of a scholarship or award.

Many schools and organizations require letters of recommendation. Sometimes these letters do not arrive. This could cause an application to be considered incomplete and it may be rejected.

**In the area of online applications, many times, a student is asked to provide the name and email of a teacher or counselor. In such cases, it is very important to notify the person so they can expect to receive an evaluation report. Please follow the same guidelines or you would for requesting a letter of recommendation.**

Be sure to follow these guidelines:

1. When you ask someone to write a letter of recommendation, make sure that person has all of the information needed to fulfill your request. He/she needs a deadline date, address, forms (if required), envelope and stamp. Be sure to tell why you want the letter written and include your full legal name. Make your request at least two weeks prior to the date needed. You may want to list some of your activities, in school and out of school, so the person has a list of some of your activities and qualifications.
2. Never take for granted that someone has written a letter of recommendation for you. Follow up by asking him/her if he/she has written the letter and if the letter was mailed.
3. Do not ask to see the letter of recommendation. If the writer of the letter wants you to see the letter, he/she will offer you a copy.
4. Never have your parents (or relatives) write a letter of recommendation for you. It is better to have letters from people not related to you in any way.
5. Remember to ask the individual writing the letter if he or she can write a strong letter on your behalf. Weak and brief comments can make your strong application appear mediocre. Choose teachers whom you know well, preferably those from your junior year.
6. Send a thank you note to each person who writes a letter of recommendation for you.

Please visit our school counseling website at <http://cmhs-guidance.weebly.com/> for more helpful information, such as career exploration, college and military visits, community service opportunities, financial aid information, NCAA information, ACT information and practice and scholarship.

# State University Foreign Language Requirements for Admission and Graduation

University	Foreign Language Requirement for Admission	Foreign Language Requirement for Graduation
<b>Chicago State University</b>	Not required	<b>All Majors</b> - 6 hours of college language (can be met by assessment /proficiency test or college level courses only)
<b>Eastern Illinois University</b>	Not required	<b>All Bachelor Degrees</b> - 2 semesters of college language (can be met by 2 years of single foreign language in high school with "C" or better average)
<b>Governors State University</b>	2 years of one foreign language OR 2 years of fine arts	Not required
<b>Illinois State University</b>	2 years of one foreign language OR 2 years of fine arts	<b>College of Arts and Sciences</b> - 2 semesters of college language (can be met by successful completion of 3 years of same foreign language in high school). American Sign Language may be used to fulfill this requirement by transfer credit or by proficiency. <b>Bachelor of Arts</b> - 3 semesters of college language (may be met by proficiency test or college level courses only)
<b>Northeastern Illinois University</b>	Not required	Not required
<b>Northern Illinois University</b>	Humanities: 2 years of foreign language or combination of language, art, music, theatre	<b>Bachelor of Arts</b> - 2 years of one foreign language at the college level (can be met by 4 years of one foreign language in high school with "C" or greater in each course)
<b>Southern Illinois University Carbondale</b>	Not required; used toward fulfillment of 2 year elective requirement. Must include two semesters of the same language.	<b>College of Liberal Arts</b> - one year (2 courses) of college language (met by college coursework or exam only) some degrees in College of Liberal Arts are exempt
<b>Southern Illinois University Edwardsville</b>	Not required - 2 years recommended	<b>Bachelor of Arts</b> - college language required (met by college level coursework only)
<b>University of Illinois at Chicago</b>	Not required - 2 years recommended	<b>College of Business Administration</b> - 2 semesters at collegiate level, 2 years at the high school level, or if students native language is not English <b>All programs</b> in the College of Liberal Arts and Sciences, as well as the Public Health, Art History, and Urban Studies programs require proficiency to the 4th collegiate level
<b>University of Illinois at Springfield</b>	2 years of one foreign language OR 2 years of fine arts Honors students must have 2 years of one language.	Not required
<b>University of Illinois at Urbana-Champaign</b>	2 years of one language required. 4 years recommended	<b>Colleges of Business and Liberal Arts and Sciences</b> - up to the 4th collegiate level of foreign language (can be met by 4 years of one high school foreign language) <b>All other colleges</b> - up to the 3rd collegiate level (can be met by 3 years of one high school foreign language)
<b>Western Illinois University</b>	Not required	<b>Selected majors</b> - bi-cultural-bi-lingual education, foreign language, and biology (can be met by 2 years of high school foreign language)

## FOUR YEAR HIGH SCHOOL PLAN

	<u>English</u>	<u>Math</u>	<u>Social Studies</u>	<u>Science</u>	<u>Fine Arts/ For Lang/ Vocational</u>	<u>Personal Finance</u>	<u>Health</u>	<u>PE</u>	<u>Electives</u>
High School Requirements	8 semesters	6 semesters	5 semesters	4 semesters	2 semesters	1 semester	1 semester	8 semesters	
College Requirements	8 semesters	6 semesters	6 semesters	6 semesters	4 semesters				
9th grade Semester 1	✘	✘	Civics	✘	✘			✘	
9th grade Semester 2	✘	✘		✘	✘			✘	
10th grade Semester 1	✘	✘	World History	✘			✘	✘	
10th grade Semester 2	✘	✘	World History	✘				✘	
11th grade Semester 1	✘	✘	U.S. History			✘		✘	
11th grade Semester 2	✘	✘	U.S. History					✘	
12th grade Semester 1	✘							✘	
12th grade Semester 2	✘							✘	

# Freshmen Pre-Registration

Transfer Student  
School Year 2023-2024

STUDENT NAME: \_\_\_\_\_ GRADE: 8  
 BIRTH DATE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_  
 PHONE NUMBER: \_\_\_\_\_

	S1	S2	<b>Schedule Planning</b>
			<p><b>Classes requested:</b> If a one semester class is chosen, another one semester class must also be chosen. Courses must add up to 7 credits.</p> <p>1) (Physical Education) _____</p> <p>2) (English) _____</p> <p>3) (Math) _____</p> <p>4) (Science) _____</p> <p>5) (Civics &amp; Semester Elective) / _____</p> <p>6) (Elective) _____ / _____</p> <p>7) (Elective) _____ / _____</p> <p>Please list the alternate choices of classes you would like to take in case there is a conflict in scheduling the classes you've chosen. Please keep in mind that classes do not always receive enough student interest to make. Failure to list alternates results in the counselor choosing classes when necessary.</p> <p>1) _____ 2) _____</p> <p>3) _____ 4) _____</p> <p>Post High School Plan _____</p>

**General Information**

1. Read the course catalog for assistance, which can be found at [www.bethalto.org](http://www.bethalto.org) on the CMHS School Counseling Dept. page.
2. See page 3 of the course catalog for college admission requirements and graduation requirements.
3. See page 7 of the course catalog for NCAA requirements for athletes interested in college sports.
4. Deadline for course changes is on or before **April 1, 2023.**
5. Students may not elect to drop a year long course mid year. If a student believes he/she is inappropriately placed in a course, a parent/teacher/student/administrator conference will be held to evaluate the situation. At this time, standardized assessments will be reviewed and the amount of effort put forth by the student will be assessed to determine if a course change will be allowed.

**CMHS Graduation Requirements**

While in high school, if you fail a course required for graduation, it is your responsibility to notify your counselor. If you fail a required course, you must make arrangements to reschedule the course or to take the course in summer school.

4 years English  
 3 years Math (1 year Algebra and 1 year to include Geometry topics)  
 2.5 years Social Studies (Civics, World History & US History)  
 2 years Science  
 Resource Management  
 Health & 4 years PE  
 1 year Elective (Art, Music, Foreign Language or Vocational)

\_\_\_\_\_  
 Parent's or Guardian's Signature  
 I approve the selected courses. Parent signature required for Driver's Ed.

\_\_\_\_\_  
 Student's Signature  
 (I approve the selected courses.)